

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES September 15, 2022

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Carrington, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Division Chief Sullivan, Administrative Services Long

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting Director Hall was absent. Director Dorland led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes –August 18, 2022
2. Acceptance of Minutes- August 31, 2022
3. Fund Balances, Check History Report and Credit Card History Report

Director Slade-Troutman motioned to accept the consent calendar. Director Carrington seconded. **MOTION** passed unanimously, with Director Hall being absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Nelson

Ad Hoc COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – None

Personnel – None

Board Policy & Procedures – None

Consolidation – None

JPA – None

OLD BUSINESS

NCCFD MINUTES – Regular BOARD MEETING

September 15, 2022

4. Discussion and possible action, Senate Bill 1205 Annual Inspection Compliance Report 2021/2022

Fire Chief Turner verbally reviewed Fire Marshal Mason's amended report, verbally reporting that 3 hotels/motels, 8 churches, 5 large assemblies were not inspected. Director Nelson motioned to accept this report as submitted as it meets the reporting requirement set forth in 13146.4 H&S. Director Dorland seconded. **MOTION** passed unanimously, with Director Hall being absent.

5. Discussion and possible action, Resolution R22-29, 2022/2023 Corrected Fiscal Year District Wage and Compensation Schedule.

Administrative Services Long reported the District Wage and Compensation Schedule was corrected to reflect the FPO II/ Deputy Fire Marshal position's hourly rate which was miscalculated by .33 cents per hour. Director Nelson motioned to adopt Resolution R22-29, 2022/2023 Corrected Fiscal Year District Wage and Compensation Schedule. Director Garrett seconded. **MOTION** passed unanimously following a roll call vote, with Director Hall being absent.

NEW BUSINESS

6. Discussion and possible action, Resolution 22-30, Fee Schedule for Prevention, Regulatory Programs, Incidents and Other Services.

Fire Chief Turner reported the Fee Schedule is associated with services for prevention, shop and other programs. Staff reviews this annually and takes actual costs into account. The hourly rate increased from \$138.00 to now be \$144.00. Director Nelson requested there be a notation indicating drone use with a half hour rate indicated. Director Slade-Troutman motioned to adopt Resolution 22-30, Fee Schedule for Prevention, Regulatory Programs, Incidents and Other Services with the changes. Director Nelson seconded. **MOTION** passed unanimously following a roll call vote, with Director Hall being absent.

7. Discussion and possible action, Resolution R22-31, AB 1600 Mitigation Fee Adjustment

Administrative Services Long reported this resolution reflects the increase in the AB 1600 Mitigation Fee Schedule of 7.05% per the Western States Consumer Price Index. The Capital Fire Facilities Fee is charged against new construction and development. Director Garrett motioned to adopt Resolution 22-31, 2022/2023 AB 1600 Mitigation Fee Adjustment. Director Carrington seconded. **MOTION** passed unanimously, following a roll call vote, with Director Hall being absent.

8. Discussion and possible action, Resolution 22-32, Approval of Medical Benefit Plans with Various Providers for the Period of December 1, 2022 to November 20, 2023.

Administrative Services Long discussed this resolution is required for the continuation and addition of medical plans. Lacey Elliott, our medical insurance broker, determined that Blue Shield and Kaiser had the best plans for this area for our personnel. Director Nelson motioned to adopt Resolution 22-32, Approval of Medical Benefit Plans with Various Providers for the Period of December 1, 2022 to November 30, 2023. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote, with Director Hall being absent.

9. Public Hearing regarding the Fiscal Year 2022/2023 Final Budget with discussion and possible action concerning the below.

President Grueneberg opened the public hearing at 7:29 p.m. Hearing no comments, the public hearing was closed at 7:30 p.m.

R22-33, A Resolution Establishing the Final Budget for the Fiscal Year 2022/2023 for the Nevada County Consolidated Fire District

Fire Chief Turner reviewed the budget and highlighted these changes:

- In Operating Fund 722, there was a 5% increase in secured property tax and an 8% increase in current unsecured tax.
- There was a \$27,480 reduction in reimbursements for DSI.
- In Facilities & Maintenance, an increase of \$44,000 from the preliminary budget due to several 21/22 FY projects coming to a completion such as the Station 91 Garage Door and the Station 84 Generator.
- In Operating Fund 758, there was a significant savings of \$40,000 due to the financing of the water tender and the down payment due next fiscal year 23/24.
- In summary, \$3,779,135 in available funds.

Director Nelson motioned to adopt R22-33, Establishing the final budget in the total amount of \$8,604,943. Director Slade-Troutman seconded. **MOTION** passed unanimously following a roll call vote, with Director Hall being absent.

CHIEF'S MONTHLY REPORT

Division Chief Sullivan verbally reviewed his report highlighting that there were 255 calls for service, which included 1 structure fire, 2 vehicle fires and 7 vegetation fires. There were several strike team deployments including the McKinney, 6 Rivers, Pleasant and Rum Creek Fires.

Division Chief Sullivan highlighted that he was able to attend the International Association of Fire Chief Conference, which the main topic was mental health of fire service personnel.

Division Chief Sullivan highlighted Rough & Ready Fire Departments call volume statistics.

Division Chief Sullivan verbally reviewed the Fire Prevention report, highlighting the Cal Disaster Airlift Response Team (CalDART). This team will assist fire agencies and families, such as transportation for out of area responses, requiring a crew swap as well as transporting personnel or families due for any emergencies. Chief Turner and Fire Marshal met with Nevada County CEO Allison Lehman to discuss the ½ cent sales tax proposal. There was a brief discussion on the ½ cent sales tax (Measure V) as well as ad valorem taxes and why each special district is charged a different amount.

Station 88 crew walked the Ponderosa Pines Mobile Home Park with their safety committee meeting to discuss best practices in the event of an evacuation.

Fire Marshal Mason performed a final inspection of an aircraft hangar at the Nevada County Airport and a final inspection of a 7,000-gallon water storage system in the area of Red Dog Road and Jones Ridge Road.

***BOARD DISCUSSION**

There was a brief discussion on the topic of Unfunded CalPERS Liability. Administrative Services Long stated that NCC Fire pays annually, saving interest fees on paying monthly.

***PUBLIC COMMENT ON CLOSED SESSION ITEMS:**

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have the right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has the right to comment during the Report Out of Closed Session when consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.

CLOSED SESSION

No public comment was made. The board went into closed session at 8:03 p.m.

10. Possible Adoption of Contract for New Fire Chief.

Pursuant to CA Government Code Section 54957

REPORT OUT OF CLOSED SESSION

The board reported out of closed session at 8:18 p.m. and reported a conditional offer has been offered to Jason Robitaille for the position of Fire Chief and terms of an agreement have been met.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:19 p.m.

Attest:

Tricia Bush

Tricia Bush (Oct 26, 2022 10:20 PDT)

Tricia Bush
Board Secretary

Approved by:

Keith M. Grueneberg

Keith M. Grueneberg (Oct 25, 2022 16:59 PDT)

Keith Grueneberg
President of the Board










2022-09-15 Regular Board Meeting Minutes

Final Audit Report

2022-10-26

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