

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS

Keith Grueneberg, President
Patricia Nelson, Vice President
Barry Dorland
Tom Carrington
Spencer Garrett
Jon Hall
Marianne Slade-Troutman

STAFF

Jim Turner, Fire Chief
Pat Sullivan, Division Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Nicole Long, Administrative Services Manager
Kaitlin Purvis, Finance Administrative Assistant

BOARD OF DIRECTORS -REGULAR MEETING

THURSDAY, APRIL 21, 2022– 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT, 11329 MCCOURTNEY ROAD, GRASS VALLEY, CA 95949



Governor Newsom has declared a State of Emergency to exist in California as a result of the threat of the Coronavirus (COVID-19). The Governor issued Executive Order N-25-20 and N-29-20, which directs Californians to follow the public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements.

The Public’s and Employees health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Nicole Long, Board Secretary
(530)265-4431
nicolelong@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – March 17, 2022
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Garrett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

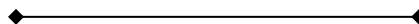
NEW BUSINESS

3. Discussion and possible action, Extension of Captain Eligibility List. Chief Sullivan
4. Discussion and possible action, Resolution 22-07, Amending 21/22 Fiscal Year Budget. Chief Turner

CHIEF’S MONTHLY REPORT

***BOARD DISCUSSION**

ADJOURNMENT



Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to nicolelong@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. **All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.**

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
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BOARD OF DIRECTORS MINUTES March 17, 2022

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Hall, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Division Chief Sullivan, Battalion Chief Sunde, Deputy Fire Marshal Mason

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that Director Carrington and Nelson were absent. Director Slade-Troutman led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes – February 17, 2022
2. Fund Balances, Check History Report, and Credit Card History Report

Director Garrett motioned to accept the consent calendar. Director Slade-Troutman seconded. **MOTION** passed unanimously with Director Carrington and Director Nelson absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Dorland, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

SUCCESSION PLANNING: Carrington, Nelson

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report.

Succession Planning – No report.

JPA – Director Garrett reported that there was an update to radios, where \$10,000.00 was taken out of contingencies and may increase costs to the district.

OLD BUSINESS

3. Discussion and possible action, Ordinance 22-01, 2nd reading and adoption.

President Grueneberg reported this is the required 2nd reading for this ordinance. The reason for the change is in section 2-2, the designated employee rankings need to change with the personnel changes. Director Garrett motioned to waive the 2nd reading and adopt ordinance 22-01. Director seconded.

MOTION passed following a roll call vote with Director Carrington and Director Nelson absent.

NEW BUSINESS

4. Discussion and possible action, Fire Marshal McMahan's retirement.

Chief Turner reported that he received the letter included in this packet from Fire Marshal McMahan. He has been very instrumental in the County and the development of Fire Prevention. He will be greatly missed. Director Slade-Troutman accepted the retirement letter with regret. Director Hall seconded. After some discussion, the Board accepted the retirement letter.

5. Discussion and possible action, Personal Protective Equipment Budget Amendment.

Chief Turner verbally reviewed his report verbally and discussed the movement of personnel. After a brief discussion, Director Slade-Troutman motioned to approve the budget amendment in the amount of \$30,000.00 from the FY 2020/2021 carry over to Operations Fund 722, account 6021. Director Hall seconded. **MOTION** passed unanimously with Director Carrington and Director Nelson absent.

6. Discussion and possible action, Extension of Captain Eligibility List.

Chief Sullivan reviewed his report verbally and reported that we are looking at scheduling a test for Captains in November. After some discussion, Director Dorland motioned to approve the extension of the Captain Eligibility List. Director Garrett seconded. **MOTION** passed unanimously with Director Carrington and Director Nelson absent.

7. Correspondence.

a. Thank you from the County of Nevada, County Executive Officer, Alison Lehman.

CHIEF'S MONTHLY REPORT

Chief Sullivan reviewed the suppression report highlighting the Deerhaven Road incident, which was a major loss but nothing malicious was found in the investigation.

Chief Sullivan then discussed that with physicals this year we are doing ultrasounds instead of the annual x-rays.

Training numbers are starting to be updated in our new system and will be reported shortly, but several trainings with the new firefighters such as Swiftwater, basic ropes, and confined space.

Deputy Fire Marshal Mason reported that ZAP manufacturing has been finalized and is in operation.

***BOARD DISCUSSION**

Just a reminder the badge pinning will take place on April 5th at the Nevada City Elks Lodge.

ADJOURNMENT

President Grueneberg adjourned the meeting at 7:42 p.m.

Attest:

Approved by:

Nicole Long
Board Secretary

Keith Grueneberg
President of the Board

DRAFT

**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
March 2022**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	1,105,296	1,321,736	69,511	4,908	765,729	3,267,180
Revenues	146,940	-	7,385	672	2,368	157,365
Expenditures	(431,686)	-	-	0	(376)	(431,686)
Other Inc/Expense	-	-	-	-	-	-
Other Activity ²	456	-	(123)	-	-	332
Ending Cash ¹	821,006	1,321,736	76,773	5,580	767,721	2,992,815

¹ Includes Well Fargo

² Reconciling items, prior period adjustments

Nevada County Consolidated Fire District Operating Fund 722 March 2022

	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured	15,528	1,899,190	3,397,434	56%
4020 · Current Unsecured	363	53,291	50,758	105%
4030 · Prior Unsecured		783	2,296	34%
4040 · Supplemental Secured		41,662	47,344	88%
4050 · Supplemental Unsecured	127	460	8,598	5%
4060 · Supplemental Prior Unsecured		238	388	61%
4110 · Special Assessment	162	1,178,408	2,136,398	55%
4150 · Special Tax of 2012	181	4,066	1,002,919	0%
4151 · Special Tax 2012 (transfer in)		593,000		
4160 · AB 1600 Mitigation Fees		(374)		
4230 · State Homeowners	182	13,860	24,889	56%
4240 · State Public Safety Prop 172	104,043	284,936	388,019	73%
4290 · Other		1		
Total 4000 · Taxes & Assessments	120,586	4,069,521	7,059,043	58%
4500 · Reimbursements				
4510 · Strike Team	58,470	948,161	149,850	193%
4520 · Strike Team Prior Year		715		
4522 · Strike Team Cost Offset	(46,149)	(659,065)		
4540 · Vehicle Repair	150	2,790	7,500	37%
4550 · Cost Recovery		2,401	6,000	40%
4690 · Other Reimbursements	3,178	41,409	48,460	85%
Total 4500 · Reimbursements	15,649	336,411	211,810	159%
4800 · Other Revenue				
4810 · Inspections & Permits	345	4,994	7,500	67%
4812 · Plan Reviews	2,070	9,642	15,000	64%
4820 · Interest & Finance Charges	7,029	15,108	25,000	60%
4830 · Rentals	490	3,599	3,240	111%
4840 · Other Current Services			3,000	
4870 · Other Revenue	771	2,730		
Total 4800 · Other Revenue	10,705	36,073	53,740	67%
Total Revenues	146,940	4,442,005	7,324,593	61%

Nevada County Consolidated Fire District Operating Fund 722

March 2022

Expense	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Dep. & Div. Chief (3)	25,323	288,630	371,239	78%
5113 · Battalion Chief (3)	25,904	218,383	233,513	94%
5114 · Fire Marshal / DFM (2)	17,465	168,654	216,423	78%
5121 · Captains (9)	64,168	656,209	867,572	76%
5122 · Lieutenants (6)	32,129	344,177	477,939	72%
5123 · Firefighter (12)	46,494	528,876	785,470	67%
5131 · Supplemental / Seasonal FF	2,271	178,220	204,816	87%
5132 · PCF / Reserve FF		2,482	1,500	165%
5141 · Clerical (3)	10,738	146,042	223,844	65%
5145 · Fire Mechanic (1.5)	10,504	100,662	134,666	75%
5151 · Overtime	41,825	433,543	523,191	83%
5153 · Additional Overtime Staffing		12,542	19,488	64%
5155 · EPSL Overtime	3,162	15,923		
5161 · Strike Team		436,227		
5165 · Strike Team Backfill		169,676		
5167 · Strike Team Revenue Offset	(45,489)	(649,653)		
5171 · Holiday Stipend	7,151	71,442	78,028	92%
5173 · Vacation / CTO Buy Back	4,034	113,607	123,066	92%
		<i>overage due to retirements & separations</i>		
5185 · Directors	150	2,175	4,500	48%
Total 5100 · Wages	245,829	3,237,817	4,265,255	76%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	3,876	51,965	62,264	83%
5512 · Soc Security Employer Tax	9	289	372	78%
5521 · SUI Employer Tax	45	6,405	6,030	106%
5526 · Strike Team Revenue Offset	(660)	(9,412)		
Total 5500 · Payroll Taxes	3,270	49,247	68,666	72%
5700 · Benefits				
5711 · Pension	45,899	946,304	1,142,376	83%
5731 · Health Insurance	(6,664)	499,557	772,464	65%
5735 · Life Insurance	(654)	10,079	14,400	70%
5751 · Workers Comp Insurance		140,320	159,009	88%
Total 5700 · Benefits	38,581	1,596,260	2,088,249	76%
Total 5000 · Wages & Benefits	287,680	4,883,324	6,422,170	76%

Nevada County Consolidated Fire District Operating Fund 722

March 2022

	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms		18,119	26,460	68%
6021 · Personal Protective Equip	4,657	25,151	65,000	39%
6031 · Safety & PPE (per MOU)	97	30,661	32,130	95%
Total 6010 · Clothing / PPE	4,754	73,931	123,590	60%
6100 · Food / Meals				
6111 · Meals - Administration	45	610	300	203%
6113 · Meals - Fire	20	320	1,500	21%
6114 · Meals - Interns			30,822	
Total 6100 · Food / Meals	65	930	32,622	3%
6200 · Training / Fitness				
6211 · Wellness Program	19,583	20,925	31,660	66%
6213 · Fitness Program	86	2,094	4,744	44%
6221 · Tuition - Safety Personnel	2,866	19,905	22,000	90%
6232 · Travel Expense	1,738	4,588	7,500	61%
6241 · Training Materials	1,235	(397)	2,000	(20%)
6246 · Public Safety Training Center			1,000	
6261 · Licenses & Certificates	48	1,159	2,500	46%
6271 · Training - Administration		1,054	8,500	12%
Total 6200 · Training / Fitness	25,556	49,328	79,904	62%
Total 6000 · Personnel Related	30,375	124,189	236,116	53%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	1,512	13,897	18,760	74%
6521 · Mobile Phones	647	6,602	10,600	62%
Total 6510 · Communications	2,159	20,499	29,360	70%
6550 · Station				
6551 · Supplies & Services - Stations	935	15,356	20,000	77%
Total 6550 · Station	935	15,356	20,000	77%
6610 · Insurance				
6611 · Liability		23,794	18,750	127%
6621 · Property		19,725	22,979	86%
Total 6610 · Insurance		43,519	41,729	104%
6650 · Maintenance				
6681 · Facility Maint & Improvements	5,931	146,387	250,000	59%
Total 6650 · Maintenance	5,931	146,387	250,000	59%
6700 · Medical Supplies				
6716 · EMS Supplies		11,787	15,000	79%
Total 6700 · Medical Supplies		11,787	15,000	79%
6750 · Apparatus Equipment				
6751 · Hose		17,014	22,000	77%
6756 · Ladders			1,500	
6761 · Suppression Equip/Small Tools		3,033	7,500	40%

Nevada County Consolidated Fire District Operating Fund 722

March 2022

	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
6766 · Power Tools & Equipment		436	16,800	3%
6771 · Pump Testing			3,830	
6776 · Mobile Communications		3,883	4,300	90%
6781 · Technical Rescue Equip		6,257	13,000	48%
6786 · SCBA Repair & Maintenance		3,016	8,500	35%
6796 · Drone			1,912	
6798 · Utility Terrain Vehicle		31	3,220	1%
Total 6750 · Apparatus Equipment		33,670	82,562	41%
6800 · Utilities				
6811 · Alarm	165	1,155	1,500	77%
6821 · Electricity / Gas	4,256	40,231	50,391	80%
6831 · Propane	505	8,415	12,432	68%
6841 · Trash	240	2,244	3,600	62%
6851 · Water / Sewer	484	7,718	8,731	88%
Total 6800 · Utilities	5,650	59,763	76,654	78%
6900 · Capital Expenditures				
6911 · Stations		(4)	7,800	(0%)
6921 · Apparatus & Equipment		229	6,000	4%
6931 · Vehicles		(71)		100%
			<i>Refund for R5131 DMV Registration from FY 20-21</i>	
6941 · Admin Office Equipm & Computers		2,401	3,000	80%
Total 6900 · Capital Expenditures		2,555	16,800	15%
Total 6500 · Facility & Equipment Related	14,675	333,536	532,105	63%
7000 · Vehicle Related				
7001 · Insurance				
7001 · Insurance - Other		12,461	12,225	102%
Total 7001 · Insurance		12,461	12,225	102%
7010 · Maintenance				
7011 · Accessories	2,012	6,471	107,342	
7016 · Batteries		1,962		
7021 · Body	530	6,451		
7026 · Brakes	1,282	2,804		
7031 · Drive Train	2,818	15,082		
7036 · Pumps		12,426		
7041 · Tires	116	7,717		
7046 · Tools & Shop Related	489	14,758		
7048 · All Categories for Budget				
7049 · Outside Agency Vehicle Maint	(200)	(270)		
Total 7010 · Maintenance	7,047	67,401	107,342	63%
7050 · Fuel				
7051 · Fuel	6,238	57,690	52,412	110%
Total 7050 · Fuel	6,238	57,690	52,412	110%
Total 7000 · Vehicle Related	13,285	137,552	171,979	80%
7500 · General & Admin Related				

Nevada County Consolidated Fire District Operating Fund 722

March 2022

	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
7501 · Office Expense				
7502 · Administration	418	2,277	7,000	33%
7506 · Board		147	500	29%
7508 · Computer & Software Expense	1,670	59,815	90,000	66%
7509 · Copier Expense		672	1,500	45%
7511 · Memberships		10,702	15,655	68%
7516 · Mileage Reimbursements	20	39		
7521 · Postage & Delivery		972	1,900	51%
7531 · Other		278		
7501 · Office Expense - Other	0	0		
Total 7501 · Office Expense	2,108	74,902	116,555	64%
7550 · Professional Services				
7551 · Accounting		11,364	12,880	88%
7556 · Computer & IT Support	1,283	7,132	14,850	48%
7561 · Consultants		7,251	7,500	97%
7563 · Hiring Expense	1,722	12,107	12,880	94%
7566 · Legal Expense	734	20,079	41,675	48%
7571 · Medical Director		4,950	6,600	75%
Total 7550 · Professional Services	3,739	62,883	96,385	65%
7590 · Publications				
7591 · Legal Notices		456	600	76%
7596 · Marketing / Advertising			500	
Total 7590 · Publications		456	1,100	41%
7600 · Special District				
7621 · LAFCo		6,157	6,072	101%
7631 · Nevada County Fees		85,557	78,541	109%
Total 7600 · Special District		91,714	84,613	108%
7650 · Prevention				
7651 · Code Purchases	1,593	1,771	1,800	98%
7653 · Investigation Supplies	29	2,830	4,300	66%
7657 · Inspection Supplies		621	1,500	41%
7661 · Prof Svcs / Plan Checks	125	125	2,500	5%
7663 · Public Education Supplies		2,493	4,000	62%
7665 · Subscriptions / Memberships	535	1,154	3,000	38%
7667 · Training	978	5,708	9,000	63%
7669 · Other Prevention / Law Enforce		620	3,500	18%
Total 7650 · Prevention	3,260	15,322	29,600	52%
7800 · JPA				
7831 · Dispatch Charges	65,081	90,769	125,000	73%
7841 · Dues / Administration	11,483	11,483	9,000	128%
Total 7800 · JPA	76,564	102,252	134,000	76%
Total 7500 · General & Admin Related	85,671	347,529	462,253	75%
8500 · Strike Team Non Labor Expenses		10,688		
8510 · Reimbursables & Other				

Nevada County Consolidated Fire District Operating Fund 722

March 2022

	Mar 22	Jul '21 - Mar 22	Budget	% of Budget
8512 · COVID testing		796		
8519 · Other Expense		349		
Total 8510 · Reimbursables & Other		1,145		
Total Expense	431,686	5,837,963	7,824,623	75%
Fund Over/<Under>	(284,746)	(1,395,958)	(500,030)	
Other Income				
8800 · Transfers In				
8833 - Transfer from 733		374		
Total 8800 · Transfers In		374		
9001 · Grant Revenue				
9001.02 · AFG EMU-2020-FG-02126 Covid		6,085		
9001.09 · CA Fire Foundation Comm Veg Red		15,000		
Total 9001 · Grant Revenue		21,085		
Total Other Income		21,459		
Other Expense				
8700 · Transfers Out				
8723 · Transfer to 723			35,604	
8758 · Transfer to 758			125,000	
Total 8700 · Transfers Out			160,604	
8901 · Interest Expense		0		
9101 · Grant Expense				
9101.02 · AFG EMU-2020-FG-02126 Covid		193		
9101 · Grant Expense - Other		3,270	36,000	9%
Total 9101 · Grant Expense		3,463	36,000	10%
Total Other Expense		3,463	196,604	2%
Net Other		17,996	(196,604)	
Net Fund Activity	(284,746)	(1,377,962)	(696,634)	

**Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
March 2022**

	<u>Mar 22</u>	<u>Jul '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	7,114	62,583	125,000	50%
Total 4000 · Taxes & Assessments	7,114	62,583	125,000	50%
4800 · Other Revenue				
4820 · Interest & Finance Charges	271	844	1,500	56%
Total 4800 · Other Revenue	271	844	1,500	56%
Total Revenues	7,385	63,427	126,500	50%
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6921 · Apparatus & Equipment		99,094	98,996	100%
Total 6900 · Capital Expenditures		99,094	98,996	100%
Total 6500 · Facility & Equipment Related		99,094	98,996	100%
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			23,000	
Total 7550 · Professional Services			23,000	
Total 7500 · General & Admin Related			23,000	
Total Expense		99,094	121,996	81%
Fund Over/<Under>	7,385	(35,667)	4,504	
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		374		
Total 8700 · Transfers Out		374		
9101 · Grant Expense				
9101.07 · NCLEFC UTV Accessories		(1,222)		
9101 · Grant Expense - Other		1,229		
Total 9101 · Grant Expense		7		
Total Other Expense		381		
Net Other		(381)		
Net Fund Activity	7,385	(36,048)	4,504	

Nevada County Consolidated Fire District Special Tax Fund 734

March 2022

	<u>Mar 22</u>	<u>Jul '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4110 · Special Assessment		1,246		
4150 · Special Tax of 2012		551,595	1,011,029	55%
Total 4000 · Taxes & Assessments		552,841	1,011,029	55%
4800 · Other Revenue				
4820 · Interest & Finance Charges	672	1,004	2,000	50%
Total 4800 · Other Revenue	672	1,004	2,000	50%
Total Revenues	672	553,845	1,013,029	55%
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,197	10,110	81%
Total 7600 · Special District		8,197	10,110	81%
Total 7500 · General & Admin Related		8,197	10,110	81%
Total Expense		8,197	10,110	81%
Fund Over/<Under>	672	545,648	1,002,919	54%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		593,000	985,846	60%
Total 8700 · Transfers Out		593,000	985,846	60%
Total Other Expense		593,000	985,846	60%
Net Other		(593,000)	(985,846)	60%
Net Fund Activity	672	(47,352)	17,073	

Nevada County Consolidated Fire District
Capital Fund 758
March 2022

	<u>Mar 22</u>	<u>Jul '21 - Mar 22</u>	<u>YTD Budget</u>	<u>% of Budget</u>
Revenues				
4800 · Other Revenue				
4820 · Interest & Finance Charges	2,368	6,092		
4830 · Rentals		520,000		
4850 · Sale Surplus Equipment			60,000	
Total 4800 · Other Revenue	<u>2,368</u>	<u>526,092</u>	<u>60,000</u>	<u>877%</u>
Total Revenues	<u>2,368</u>	<u>526,092</u>	<u>60,000</u>	<u>877%</u>
Expense				
6500 · Facility & Equipment Related				
6650 · Maintenance				
6681 · Facility Maint & Improvements		63,713		
Total 6650 · Maintenance		<u>63,713</u>		
6900 · Capital Expenditures				
6921 · Apparatus & Equipment	376	217,539	320,048	68%
6931 · Vehicles		37,843	65,000	58%
Total 6900 · Capital Expenditures	<u>376</u>	<u>255,382</u>	<u>385,048</u>	<u>66%</u>
Total 6500 · Facility & Equipment Related	<u>376</u>	<u>319,095</u>	<u>385,048</u>	<u>83%</u>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			6,000	
Total 7550 · Professional Services			<u>6,000</u>	
Total 7500 · General & Admin Related			<u>6,000</u>	
Total Expense	<u>376</u>	<u>319,095</u>	<u>391,048</u>	<u>82%</u>
Fund Over/<Under>	<u>1,992</u>	<u>206,997</u>	<u>(331,048)</u>	<u>(63%)</u>
Other Income				
8800 · Transfers In				
8822 · Transfer from 722			125,000	
Total 8800 · Transfers In			<u>125,000</u>	
Total Other Income			<u>125,000</u>	
Net Other			<u>125,000</u>	
Net Fund Activity	<u><u>1,992</u></u>	<u><u>206,997</u></u>	<u><u>(206,048)</u></u>	

Nevada County Consolidated Fire District Check History Report

March 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
Fund 722			
03/07/2022	954134	AIR EXCHANGE	227.96
03/07/2022	244144	GAETKE MEDICAL CORPORATION	20,157.98
03/07/2022	244121	GOLDEN STATE EMERGENCY VEHICLE	67.02
03/07/2022	244054	HBE RENTALS	80.00
03/07/2022	954131	HILLS FLAT LUMBER COMPANY	193.46
03/07/2022	954132	MISSION LINEN SUPPLY, INC.	126.48
03/07/2022	244057	NETWORK DESIGN ASSOCIATES	883.00
03/07/2022	244052	Nevada City Elks Lodge	550.00
03/07/2022	244082	NEVADA COUNTY FIRE AGENCY	11,483.36
03/07/2022	244127	PORAC	99.00
03/07/2022	954138	RIVERVIEW INTERNATIONAL TRUCKS	836.14
03/07/2022	244078	TRIPP'S AUTO BODY & PAINT SHOP, INC.	500.00
03/07/2022	954140	WALKER'S OFFICE SUPPLY	248.21
03/10/2022	244192	CalPERS 457 Plan (Def. Comp)	1,150.00
03/10/2022	954658	NCCFD - EFTPS (Fed & State Taxes)	24,753.16
03/10/2022	954676	NATIONWIDE RETIREMENT SOLUTION	5,686.55
03/10/2022	954671	NEVADA COUNTY PROF FF ASSN	1,085.00
03/10/2022	911106	CalPERS (Retirement)	36,471.82
03/11/2022	GJE621	Net Pay Pay Period Ending 03.05.22	107,901.76
03/14/2022	244329	AT&T CALNET 3	404.99
03/14/2022	244327	CAL DEPT FORESTRY (ACCTG OFF)	32,540.34
03/14/2022	244328	CalCARD (US BANK)	15,518.28
03/14/2022	954786	A TO Z SUPPLY	2.11
03/14/2022	244336	B&C ACE HOME & GARDEN CENTER	229.13
03/14/2022	244360	CAL DEPT FORESTRY (ACCTG OFF)	1,820.00
03/14/2022	244368	Du-Mor Fire Systems, Inc.	373.68
03/14/2022	244356	EVERGUARD SYSTEMS	510.00
03/14/2022	244390	FPSI	1,721.65
03/14/2022	954789	HILLS FLAT LUMBER COMPANY	125.24
03/14/2022	954806	HUNT & SONS, INC.	4,117.22
03/14/2022	954791	MISSION LINEN SUPPLY, INC.	68.00
03/14/2022	244337	NEVADA CITY, CITY OF	292.22
03/14/2022	244355	NID	86.17
03/14/2022	244398	PORAC - LEGAL DEFENSE FUND	126.00
03/14/2022	244409	RIEBES AUTO PARTS	529.36
03/14/2022	954814	ROBINSON ENTERPRISES, INC.	861.54
03/14/2022	244362	SUBURBAN PROPANE	467.45
03/14/2022	954846	T.N. Construction	1,474.00
03/14/2022	954800	WALKER'S OFFICE SUPPLY	1,943.37
03/14/2022	244341	WASTE MANAGEMENT OF NEV. CO.	240.47
03/14/2022	244372	WITMER ASSOCIATES, INC. dba	588.05
03/21/2022	244600	AB 1600 Refunds	23.00
03/21/2022	244601	CAL DEPT FORESTRY (ACCTG OFF)	32,540.34
03/21/2022	244639	ADVANTAGE GEAR, INC.	96.53

Nevada County Consolidated Fire District Check History Report

March 2022

Date	Num	Name	Paid Amount
03/21/2022	244606	B&C ACE HOME & GARDEN CENTER	9.41
03/21/2022	244663	CUMMINS PACIFIC LLC	1,765.08
03/21/2022	954941	ECONOMY PEST CONTROL	439.00
03/21/2022	244621	ENGINEERED FIRE SYSTEMS, INC.	125.00
03/21/2022	954946	HILLS FLAT LUMBER COMPANY	18.26
03/21/2022	954959	HUNT & SONS, INC.	1,156.23
03/21/2022	244637	INTERNATIONAL CODE COUNCIL	145.00
03/21/2022	954947	MISSION LINEN SUPPLY, INC.	58.48
03/21/2022	244615	NETWORK DESIGN ASSOCIATES	478.00
03/21/2022	244627	NID	105.70
03/21/2022	954988	Purvis, Kaitlin	20.48
03/21/2022	954951	RIVERVIEW INTERNATIONAL TRUCKS	1,560.56
03/21/2022	244630	SUBURBAN PROPANE	21.48
03/24/2022	244694	CalPERS 457 Plan (Def. Comp)	1,150.00
03/24/2022	244741	WILDLAND FF FOUNDATION	132.00
03/24/2022	955034	NCCFD - EFTPS (Fed & State Taxes)	23,999.19
03/24/2022	955057	NATIONWIDE RETIREMENT SOLUTION	5,540.93
03/24/2022	955050	NEVADA COUNTY PROF FF ASSN	1,085.00
03/24/2022	911146	CalPERS (Retirement)	33,826.36
03/25/2022	GJE623	Net Pay Pay Period Ending 03.19.22	97,706.58
03/28/2022	244826	AT&T CALNET 3	70.98
03/28/2022	955203	BEST BEST & KRIEGER	734.40
03/28/2022	244860	EVERGUARD SYSTEMS	165.00
03/28/2022	955174	HILLS FLAT LUMBER COMPANY	423.86
03/28/2022	244839	L.N. CURTIS & SONS	3,787.71
03/28/2022	244846	NETWORK DESIGN ASSOCIATES	337.50
03/28/2022	955209	ROBINSON ENTERPRISES, INC.	1,442.69
03/28/2022	244885	SCOTT'S PPE RECON, INC.	281.60
03/28/2022	955186	WALKER'S OFFICE SUPPLY	117.59
03/28/2022	244825	NFPA	1,520.50
		Fund 722 Total:	487,424.61
<u>Fund 758</u>			
03/14/2022	244338	L.N. CURTIS & SONS	61.28
03/28/2022	244839	L.N. CURTIS & SONS	314.49
		Fund 758 Total:	375.77

Nevada County Consolidated Fire District Credit Card History Report

March 2022

<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
Fund 722		
BENTON	Sierra College	361.00
COOMBE	ACTIVE 911	14.00
DAVISON	AMAZON MARKETPLACE	96.36
DAVISON	AMAZON MARKETPLACE	33.54
FIN MGR	STREAMLINE	200.00
FIN MGR	PACIFIC GAS & ELECTRIC CO.	4,256.04
FIN MGR	AT&T Long Distance	7.01
FIN MGR	Shred It	81.77
FIN MGR	Cloudflare	5.00
FIN MGR	COMCAST	386.46
FIN MGR	AT&T (Carol Stream)	43.59
FIN MGR	COMCAST	135.05
FIN MGR	SMARTER BROADBAND	40.00
FIN MGR	SUDDENLINK (CEQUEL)	159.45
FIN MGR	SUDDENLINK (CEQUEL)	26.31
FIN MGR	COMCAST	145.73
FIN MGR	VERIZON WIRELESS	647.04
GREENE	CFMA	140.00
GREENE	SNAP-ON INDUSTRIAL	149.43
GREENE	CORNWELL ANDERSON TOOL	122.73
GREENE	KIMBALL MIDWEST	353.14
GREENE	DISH NETWORK	92.79
GREENE	American Airlines/ Budget Car Rental	1,738.31
GREENE	CORNWELL ANDERSON TOOL	71.01
JACKSON	SIERRA-SACRAMENTO VALLEY EMS	68.00
JOHNSEN	EDH Fire Department	290.00
LONG	MICROSOFT OFFICE	1,034.90
LONG	AMAZON MARKETPLACE	30.53
LONG	AMAZON MARKETPLACE	54.38
LONG	LexisNexis	72.70
LONG	AMAZON MARKETPLACE	77.76
LONG	AMAZON MARKETPLACE	55.62
LONG	AMAZON MARKETPLACE	83.86
MARGHERITA	CFMA	140.00
MARGHERITA	Lester Enterprises Northstate	30.00
MARGHERITA	ROCKLIN HYDRAULICS	191.50
MASON	Embassy Suites	677.64
MCMAHAN	AMAZON MARKETPLACE	29.00
MCMAHAN	CALIFORNIA FIRE CHIEFS ASSN.	10.00
NUNNINK	Code 3 Rescue	875.00
NUNNINK	AMAZON MARKETPLACE	53.74
SERNA	Chevron	15.96
SULLIVAN	Beach Hut Deli	44.59
SUNDE	Fire Nuggets	1,350.00

Nevada County Consolidated Fire District Credit Card History Report

March 2022

<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
TURNER	CCAI	165.00
Total 2021 · US Bank Payable		14,655.94
TOTAL		14,655.94



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Division Chief Sullivan through Fire Chief Turner
Date: April 21, 2022
Re: Battalion Chief List Extension

Background:

The District currently maintains an eligibility list for the position of Battalion Chief. Two eligible candidates remain on the current list, which was certified on May 7, 2021.

Recommendation:

Staff recommends the Board extend the current list until a successor list is made available for a term of not to exceed twelve months or May 5, 2023. This is in accordance with the personnel code:

SECTION 2.2.13. ESTABLISHMENT OF ELIGIBILITY LISTS

- (a) After each examination, the Chief shall prepare an eligibility list of persons who have qualified within the provisions of this Code and Regulations for a position or class of positions. The names of such persons shall be placed on the eligibility list in the order of their final ratings starting with the highest. All appointments to positions in the Classified Service covered by the eligibility list shall be made from the list, except where a laid-off permanent employee is reinstated as provided in Section 2.6.7.
- (b) The eligibility list shall be in effect for a maximum of 12 months unless the Board, at the Chief's request, extends the effective term of the list. Any such extension shall not exceed six additional months.

Motion Requested:

Motion to approve the extension of the Battalion Chief Eligibility list until a successor list becomes available or May 5, 2023.

Fiscal Implications:

None.



Nevada County Consolidated Fire District

Resolution 22-07

Budget Amendment FY 2021-22

WHEREAS, the Nevada County Consolidated Fire District adopted Resolution R21-24 which adopted the final budget for the fiscal year beginning July 1, 2021, and ending June 30, 2022, in accordance with the requirements of the California Government Code §13895; and

WHEREAS, the Nevada County Consolidated Fire District wishes to amend the fiscal year 2021/2022 budget; and

WHEREAS, activities occurring during the fiscal year have necessitated deviations from the final budget approved by the Board of Directors via Resolution 21-24, and

WHEREAS, such expenditures have been approved by the Board of Directors in a prior board meeting, or such expenditures are within authorized spending limits established by the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED the Amended Budget for the Fiscal Year 2021-22 be adopted by the Board of Directors.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 21st day of April, 2022 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Nicole Long, Secretary of the Board

Nevada County Consolidated Fire District
 ~Operating Fund 722 Budget Recap~

	<u>2021-22</u>	<u>2021-22</u>	
	<u>Final</u>	<u>Amended</u>	<u>Through</u>
	<u>Budget</u>	<u>Budget</u>	<u>31-Mar</u>
<u>Revenues</u>			
Taxes & Assessments	7,059,044	7,059,043	60%
Reimbursements	211,810	211,810	159%
Other Revenue	53,740	53,740	44%
Revenue Total	7,324,594	7,324,593	62%
<u>Operating Expenditures</u>			
Wages & Benefits			
Wages	4,265,254	4,265,292	77%
Taxes	62,636	68,666	85%
Benefits	2,088,249	2,030,571	76%
Wages & Benefits Total	6,416,140	6,364,529	77%
Personnel Related	236,116	201,003	53%
Facility & Equipment	532,105	540,149	63%
Vehicle Related	171,980	201,567	80%
Gen & Admin	462,253	483,872	75%
Total Operating Expenditures	7,818,593	7,791,120	75%
Other Income & Expense	(36,000)	(36,000)	
Fund 722 Over / <under>	(530,000)	(466,527)	
Seasonals, Generator, Workers Comp Audit	298,989	298,989	
Fund 722 adjusted Over / <under>	(267,011)	(203,538)	
Beginning Cash Balance	1,976,193	1,976,193	
Revenues	7,324,594	7,324,593	
Available Cash	9,300,787	9,300,786	
Expenditures	(7,818,593)	(7,791,120)	
Other Income & Expense	(36,000)	(36,000)	
Transfer Out Capital Expenditures (758)	(125,000)	(125,000)	
Transfer Out Contingency Fund (723)	(111,673)	(111,673)	
Ending Cash Balance	1,209,520	1,236,993	
<u>Contingency Fund (723)</u>			
Beginning Cash Balance	1,321,736	1,321,736	
Transfer In Operating Funds (722)	111,673	111,673	
Ending Cash Balance	1,433,409	1,433,409	

Budget Summary for:
~Operating Fund 722~

Fiscal Year 2021-2022

	Amended Budget	Final Budget	Through 31-Mar
<u>Revenues</u>			
<u>Taxes & Assessments</u>			
4010 Current Secured (Tax)	3,397,434	3,397,435	56%
4011 Prior Secured (Tax)	-	-	
4020 Current Unsecured (Tax)	50,758	50,758	105%
4030 Prior Unsecured (Tax)	2,296	2,296	34%
4040 Supplemental Secured (Tax)	47,344	47,344	88%
4050 Supplemental Unsecured (Tax)	8,598	8,598	5%
4060 Suppl Prior Unsecured (Tax)	388	388	61%
4110 NCCFD Special Assessi	2,136,398	2,136,398	55%
4150 Special Tax - 2012	1,002,919	1,002,919	60%
4230 State - Homeowners (Tax)	24,889	24,889	56%
4240 State Aid - Prop 172	388,019	388,019	73%
4290 Other	-	-	
	7,059,043	7,059,044	60%
<u>Reimbursements</u>			
4510 Fire Reimbursement (net)	149,850	149,850	193%
4520 Prior Year Fire Reimbursement	-	-	
4540 Vehicle Repairs (Non-Tax)	7,500	7,500	37%
4550 Cost Recovery (Non-Tax)	6,000	6,000	40%
4690 Reimbursement - Other	48,460	48,460	85%
Subtotal	211,810	211,810	159%
<u>Other Revenue</u>			
4810 Inspections/Permits (Prevention)	7,500	7,500	67%
4812 Plan Review (Prevention)	15,000	15,000	64%
4820 Interest (Non-Tax)	25,000	25,000	60%
4830 Rentals (Non-Tax)	3,240	3,240	111%
4840 Other Current Svcs (Non-Tax)	3,000	3,000	0%
4850 Sale: Surplus Equipme 8-	-	-	0%
4860 Prior Year Revenue (Non-Tax)	-	-	0%
4870 Other Revenue (Non-Tax)	-	-	
Subtotal	53,740	53,740	44%
Revenue Total	7,324,593	7,324,594	62%

Budget Summary for:
~Operating Fund 722~

Fiscal Year 2021-2022

	Amended Budget	Final Budget	Through 31-Mar	
Wages & Benefits				
Wages (staffing level)				
5111 Chief / Deputy Chief (2)	371,239	371,239	(2)	78%
5113 Battalion Chief (3)	303,818	233,513	(3)	94%
5114 Prevention(2)	232,149	216,423	(2)	78%
5121 Captains (9)	867,572	867,571	(9)	76%
5122 Lieutenants (6)	439,613	477,939	(6)	72%
5123 Firefighter (12)	652,987	785,471	(12)	67%
5131 Suppl/Seasonal/Apprentic FF	178,220	204,816		87%
5132 PCF Program	2,482	1,500		165%
5141 Clerical(3)	198,423	223,844	(3)	65%
5145 Fire Mechanic (2)	158,759	134,666	(2)	75%
5151 Overtime & ESPL	625,226	523,190		83%
5153 Additional Overtime Staffing	19,488	19,487		64%
5161 Strike Team	-	-		0%
5165 Strike Team Backfill	-	-		0%
5171 Holiday Stipend	78,028	78,028		92%
5173 Vacation Sell Back	132,788	123,066		92%
5185 Directors	4,500	4,500		48%
Subtotal	4,265,292	4,265,254	(38)	77%
Taxes				
5511 Medicare: Employer Tax	62,264	62,264		83%
5512 FICA: Employer Tax	372	372		78%
5521 SUI: Employer Tax	6,030	-		106%
Subtotal	68,666	62,636		85%
Benefits				
5711 CalPERS	1,084,698	1,142,376		83%
5731 Health Insurance	772,464	772,464		65%
5735 Life Insurance	14,400	14,400		70%
5751 Workers Comp Insurance	159,009	159,009		88%
Subtotal	2,030,571	2,088,249		76%
Wages & Benefits Total	6,364,529	6,416,140		77%
% of Revenue	86.9%	87.6%		
Adjusted for seasonal reserve	83.5%	84.2%		

Budget Summary for:
 ~Operating Fund 722~

	Fiscal Year 2021-2022		
	Amended Budget	Final Budget	Through 31-Mar
Personnel Related			
<u>Clothing/PPE</u>			
6011 Uniforms	26,460	26,460	68%
6021 Personal Protective Equipment	65,000	65,000	39%
6031 Safety & PPE (per MOU)	32,130	32,130	95%
Subtotal	123,590	123,590	60%
<u>Food / Meals</u>			
6111 Meals - Administration	850	300	203%
6113 Meals - Fire	1,000	1,500	21%
6114 Meals - Interns	-	30,822	0%
Subtotal	1,850	32,622	3%
<u>Training / Fitness</u>			
6211 Wellness	31,660	31,660	66%
6213 Fitness	4,744	4,744	44%
6221 Tuition/Licenses	25,000	22,000	90%
6232 Travel	7,500	7,500	61%
6241 Training Materials	2,000	2,000	-20%
6246 Public Safety Training Center	1,000	1,000	0%
6261 Mandatory Licenses	1,159	2,500	46%
6271 Admin Training	2,500	8,500	12%
Subtotal	75,563	79,904	62%
Personnel Related Total	201,003	236,116	53%

Budget Summary for:
~Operating Fund 722~

	Fiscal Year 2021-2022		
	Amended Budget	Final Budget	Through 31-Mar
Facility & Equipment			
Communication			
6511 Telephones	18,760	18,760	74%
6521 Cellular Phones	10,600	10,600	62%
Subtotal	29,360	29,360	70%
Station			
6551 Supplies & Services	20,000	20,000	77%
Subtotal	20,000	20,000	77%
Insurance			
6611 Liability & Umbrella	23,794	18,750	127%
6621 Property	22,979	22,979	86%
Subtotal	46,773	41,729	104%
Facility Maintenance			
6681 Facility Maintenance & Imp	250,000	250,000	59%
Subtotal	250,000	250,000	59%
Medical Supplies			
6716 EMS Supplies	18,000	15,000	79%
Subtotal	18,000	15,000	79%
Apparatus Equipment			
6751 Hose	22,000	22,000	77%
6756 Ladder	1,500	1,500	0%
6761 Suppression Equip/Small Tools	7,500	7,500	40%
6766 Power Tools	16,800	16,800	3%
6771 Pumps	3,830	3,830	0%
6776 Mobile Communication	4,300	4,300	90%
6781 Technical Rescue Equipment	13,000	13,000	48%
6786 SCBA's	8,500	8,500	35%
6796 Drone	1,912	1,912	0%
6798 Utility Terrain Vehicle	3,220	3,220	1%
Subtotal	82,562	82,562	41%

Budget Summary for:
~Operating Fund 722~

Fiscal Year 2021-2022

	Amended Budget	Final Budget	Through 31-Mar
<u>Utilities</u>			
6811 Alarm	1,500	1,500	77%
6821 Electricity / Gas (PGE)	50,391	50,391	80%
6831 Propane	12,432	12,432	68%
6841 Trash	3,600	3,600	62%
6851 Water / Sewer	8,731	8,731	91%
Subtotal	76,654	76,654	78%
<u>Capital Expenditures</u>			
6911 Station	7,800	7,800	0%
6921 Equipment	6,000	6,000	0
6931 Vehicle	-	-	
6941 Admin	3,000	3,000	80%
6951 Other	-	-	
Subtotal	16,800	16,800	15%
Facility & Equipment Total	540,149	532,105	63%

Vehicle Related

<u>Insurance</u>			
7001 Vehicle Insurance	12,225	12,225	102%
Subtotal	12,225	12,225	102%
<u>Maintenance</u>			
7048 All categories	107,342	107,342	
Subtotal	107,342	107,342	63%
<u>Fuel</u>			
7051 Fuel	82,000	52,413	110%
Subtotal	82,000	52,413	110%
Vehicle Related Total	201,567	171,980	80%

Budget Summary for:
~Operating Fund 722~

Fiscal Year 2021-2022

	Amended Budget	Final Budget	Through 31-Mar
<u>Gen & Admin</u>			
<u>Office Expense</u>			
7502 Administration	7,000	7,000	33%
7506 Board	500	500	29%
7508 Computers	90,000	90,000	66%
7509 Copier	1,500	1,500	45%
7511 Memberships	15,655	15,655	68%
7516 Mileage Reimbursement	-	-	
7521 Postage & Delivery	1,900	1,900	51%
7531 Other	-	-	
Subtotal	116,555	116,555	64%
<u>Professional Services</u>			
7551 Accounting	12,880	12,880	88%
7556 Computer	14,850	14,850	47%
7561 Consultants	7,500	7,500	97%
7563 Hiring	25,000	12,880	94%
7566 Legal	41,675	41,675	48%
7571 Medical Director	6,600	6,600	75%
Subtotal	108,505	96,385	65%
<u>Publications</u>			
7591 Legal Notices	600	600	76%
7596 Marketing/Advertising	500	500	0%
Subtotal	1,100	1,100	41%
<u>Special District</u>			
7611 Election	-	-	
7621 LAFCo Budget Share	6,072	6,072	101%
7631 Nevada County Fees	85,557	78,541	109%
7641 Other	-	-	
Subtotal	91,629	84,613	108%

Budget Summary for:
~Operating Fund 722~

	Fiscal Year 2021-2022		
	Amended Budget	Final Budget	Through 31-Mar
<u>Prevention</u>			
7651 Code purchases	1,800	1,800	98%
7653 Investigation supplies	4,300	4,300	66%
7657 Inspection supplies	1,500	1,500	41%
7661 Professional Svcs/Plan checks	2,500	2,500	5%
7663 Public Education supplies	4,000	4,000	62%
7665 Subscriptions/Memberships	3,000	3,000	38%
7667 Training	9,000	9,000	63%
7669 Other	3,500	3,500	18%
Subtotal	29,600	29,600	52%
<u>JPA</u>			
7831 Dispatch Charges	125,000	125,000	73%
7841 JPA Expense Allocation	11,483	9,000	128%
Subtotal	136,483	134,000	76%
Gen & Admin Total	483,872	462,253	75%
Total Operating Expenditures	7,791,120	7,818,593	75%
	-	-	
<u>Other Income & Expense</u>			
9101 Grant Expense	(36,000)	(36,000)	
Fund 722 Over / <under>	(502,527)	(530,000)	

Budget Summary for:
~Mitigation Fee Fund 733~

	FY 21-22		2021-22	
	Final Budget	Preliminary Budget	Amended Budget	Through 31-Mar
Revenues				
4160 Mitigation Fees	125,000	125,000	85,000	50%
4820 Interest	1,500	1,500	1,500	56%
Revenue Total	126,500	126,500	86,500	56%
Expenses				
6911 Structure & Improvements	-	0	0	100%
6921 Equipment	98,996	98,996	98,996	100%
7561 Consultants	23,000		0	
Expense Total	121,996	98,996	98,996	81%
Fund 733 Over / <under>	4,504	27,504	(12,496)	
Beginning Cash	108,246	99,238	108,246	
Fund 733 Over / <under>	4,504	27,504	(12,496)	
Ending Cash	112,750	126,742	95,750	

Detail

<u>Acct Description</u>	<u>Amount</u>	
6921 E 86 payments	98,996	98,996
7561 Nexus study	23,000	
Did not happen FY21/22		

Budget Summary for:
~Special Tax Fund 734~

	FY 2021-22		2021-22
	Final Budget	Preliminary Budget	Through 31-Mar
Revenues			
4150 Special Tax 2012	1,011,029	995,804	55%
4820 Interest	2,000	0	50%
Revenue Total	1,013,029	995,804	55%
Expenses			
7631 Special District Fees	10,110	9,958	81%
Expense Total	10,110	9,958	93%
Fund 734 Over / <under>	1,002,919	545,648	54%
Beginning Cash	52,994	52,757	
Fund 734 Over / <under>	1,002,919	985,846	
Transfer Out	(1,002,919)	(985,846)	
Ending Cash	52,994	52,757	

Budget Summary for: ~Capital Expenditure Fund 758~	FY 2021-22		2021-22
	Final Budget	Preliminary Budget	Through 31-Mar
Revenues			
4820 Interest			
4830 Equipment Rental			
4850 Sale of Surplus Property	60,000	60,000	
Revenue Total	60,000	60,000	877%
Expenses			
6911 Station	0	0	
6921 Equipment	320,048	320,048	68%
6931 Vehicles	65,000	0	58%
7561 Consultants	6,000	0	0%
Expense Total	391,048	320,048	82%
Fund 758 Over / <under>	(331,048)	(260,048)	-63%
Beginning Cash	560,725	430,940	
Transfer in from 722	125,000	125,000	
Fund 758 Over / <under>	(331,048)	(260,048)	
Ending Cash	354,677	295,892	

Detail

<u>Acct</u>	<u>Amount</u>	<u>Amount</u>
6921 AED Replacements	19,500	19,500
Jaws E86	40,000	40,000
Thermal Imaging Camera	10,000	10,000
R84 Payments	59,819	59,819
E88 Hose & Equipment	55,000	55,000
E88 K12 Saw	2,000	2,000
E88 Payments	133,729	133,729
	<u>320,048</u>	<u>320,048</u>
6931 F250 for Deputy Fire Marshal	65,000	
7561 Brindlee commission	6,000	

Budget Summary for:
~All Fund Summary~
FY 2021-22

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	Total
Beginning Balance	1,976,193	1,321,736	108,246	52,994	560,725	4,019,894
Receipts	6,321,675		86,500	1,013,029	60,000	7,481,204
Special Tax	1,002,919			(1,002,919)		-
Expenditures	(7,818,593)		(98,996)	(10,110)	(391,048)	(8,318,748)
Change for Fiscal Year	(494,000)	-	(12,496)	(0)	(331,048)	(837,544)
Other Income & Expense	(36,000)					(36,000)
Transfers						
Contingency	(111,673)	111,673				-
Equipment Fund	(125,000)				125,000	-
Ending Balance	1,209,520	1,433,409	95,750	52,994	354,677	3,146,350



NCCFD CHIEFS' MONTHLY REPORT

To: NCCFD Board of Directors
From: Jim Turner, Fire Chief
Pat Sullivan, Division of Operations Chief
Date: April 21, 2022

SUPPRESSION

235 calls for service
4 structure fires
8 vegetation fires
06:16 average first unit travel time to scene

Training:

While Staff is currently working on entering all their training in the new ESO system, to date (4/15) there has been 695.5 hours logged for the quarter. Most of these hours are driving time for our new firefighters.

ADMINISTRATION

Received a \$15,000 donation for (2) Thermal Imagers from Law Enforcement Fire Council.
Firefighter recruitment and testing has been finalized.

Meetings and Trainings attended:

- Office administrator Long and Chief Sullivan attended an SDRMA workshop in Sac.
- Chiefs Turner and Sullivan met with Supervisors Hoek and Scofield.
- Chiefs Turner and Sullivan with Fire Marshal McMahan attended the Nevada County Chiefs meeting.
- Chief Turner CHEMPACK meeting with Nevada County OES.
- Chiefs Turner and Sullivan, BC Sunde with the E-84 crew attended South Yuba Highway 49 Bridge Dedication to Vietnam Veterans.



NCCFD CHIEFS' MONTHLY REPORT

FIRE PREVENTION

Projects:

- We continue to see an uptick in plan reviews and requested comments to the Planning Department.

Fire Investigations:

- Deputy Fire Marshal Mason investigated two structure fires with both of these appearing to be accidental.
- Chief Turner investigated one structure fire that started on the outside of a detached garage and burned to the inside. This fire appears to be accidental.

Meetings and Training attended by Fire Marshal McMahan:

- Greenhorn Firewise Community to discuss secondary locations for the water storage tanks to have a backup plan should the tanks need to be located on a different property.
- Met with Private Investigator Clinton Carman with Deputy Fire Marshal Mason.
- Community Agencies United for Safe Schools and Safe Streets (CAUSSSS).
- Reviewed the Safety Plan with Deputy Fire Marshal Mason and some Staff.
- Assisted the County with crowd control at a Planning Commission Meeting regarding the Rise Gold Project with Deputy Fire Marshal Mason.
- CCAI Roundtable Coordinator meeting with Deputy Fire Marshal Mason and Fire Marshal Lance Rey from Consumnes Fire District. They will be taking over the Roundtable training that Fire Marshal McMahan has been doing for several years.
- Along with Chief Turner and Deputy Fire Marshal Mason attended a Bomb Making Awareness Training put on by Homeland Security.
- California Fire Prevention Institute, taking several Wildland Urban Interface classes that dealt with everything from fuels management to home hardening.

Comments:

- Fire Marshal McMahan and Deputy Fire Marshal Mason have been working with Nevada County OES Lt. Scales on a tabletop camp emergency drill for the youth camps located in the Lake Vera area. This training will take place in May.