

Nevada County Consolidated Fire District

**640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438**



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS

Keith Grueneberg, President
Barry Dorland, Vice President
Tom Carrington
Spencer Garrett
David Hanson
Patricia Nelson
Marianne Slade-Troutman

STAFF

Jim Turner, Fire Chief
Jerry Funk, Deputy Fire Chief
Terry McMahan, Fire Marshal
Patrick Mason, Deputy Fire Marshal
Jeff Van Groningen, Finance Manager
Kaitlin Purvis, Finance Assistant
Nicole Long, Operations Support

**BOARD OF DIRECTORS
AGENDA - REGULAR VIRTUAL MEETING
THURSDAY, JUNE 17, 2021 – 7:00 PM**

The Public may observe and participate in the Virtual Zoom Meeting by using this link:

<https://us02web.zoom.us/j/7829237035>

Meeting ID: 782 923 7035

Or by dialing (669)900-6833

Conference Code 06172021

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Governor Newsom has declared a State of Emergency to exist in California as a result of the threat of the Coronavirus (COVID-19). The Governor issued Executive Order N-29-20 Declaring the Existence of a Local Emergency related to the COVID-19 pandemic, public participation in public meetings shall be electronic only, and without a physical location for public participation, until further notice in compliance with California state guidelines on social distancing.

The Public’s and Employees health and well-being are the top priority for the Board of Directors of the Nevada County Consolidated Fire District, and you are urged to take all the appropriate health safety precautions.

Nicole Long, Board Secretary
(530)265-4431
nicolelong@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. All meetings are recorded. Any Member of the Audience desiring to address the Board on a matter appearing on the Agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



- 7:00 p.m. Call to Order
- Roll Call
- Pledge of Allegiance to the Flag
- Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or discuss an item not on the agenda. However, the Board may "briefly respond" to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – May 20, 2021 and Finance Committee June 8, 2021
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: **Dorland, Slade-Troutman**
PERSONNEL: **Carrington, Hanson, Nelson**

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: **Grueneberg**
SUCCESSION PLANNING: **Carrington, Hanson, Nelson**

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): **Garrett, Turner**

OLD BUSINESS

3. Discussion and possible action, Resolution 21-08, Cell Phone Tower Contract Agreement and Lease located at 14400 Golden Star Road, Grass Valley, CA 95949 (Station 88). **Director Hanson**

NEW BUSINESS

4. Discussion and possible action, Resolution 21-11, Transfer \$75,000.00 from Fund 722 to Capital Reserve Fund 758 for Equipment and Vehicles. **Finance Manager Van Groningen**
5. Discussion and possible action, Resolution 21-12, Transfer \$50,000.00 from Fund 722 to Capital Reserve Fund 758 for the Annual Reserve Contribution. **Finance Manager Van Groningen**
6. Discussion and possible action, Resolution 21-13, Transfer \$76,596.00 from Fund 722 to Contingency Fund 723 for obtaining the two-month desired operating costs in the contingency fund. **Finance Manager Van Groningen**
7. Discussion and possible action, Resolution 21-14, Authorized Personnel Resolution for Fiscal Year 2021/2022. **Fire Chief Turner**

8. Discussion and possible action, Resolution R21-15, Authorizing the Special Tax for Fire Suppression, Protection & Emergency Medical Response Services within the Boundaries of Nevada County Consolidated Fire District & Requesting the County of Nevada to Levy & Collect District-Wide Special Tax for Fire Suppression, Protection & Emergency Medical Response Services for FY 2021/2022 Tax Rolls. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Special Tax Rate.* Finance Manager Van Groningen
9. Discussion and possible action, Resolution R21-16, Authorizing the Fire Suppression Benefit Assessment, District 2004-1, Located within the Boundaries of the Nevada County Consolidated Fire District, to be placed on the Nevada County Secured Tax Rolls, Requesting the County of Nevada to Levy and Collect the District-Wide Fire Suppression Benefit Assessment. *This item will include discussion and possible action concerning the Potential Need for an Increase in the Assessment Rate.* Finance Manager Van Groningen
10. Discussion and possible action, Resolution R21-17, Establishing the Appropriations Limit for Fiscal Year 2021/2022. Finance Manager Van Groningen
11. Discussion and possible action, Resolution R21-18, Adopting the Preliminary Budget for the Fiscal Year 2021/2022. Finance Manager Van Groningen
12. Discussion and possible action, Senate Bill 1205 Fire Protection Services Annual Report. Fire Marshal McMahan
13. Correspondence.
 - A. Lost Lake Road Neighborhood, dated May 29, 2021

CLOSED SESSION

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.

14. **CONFERENCE WITH LABOR NEGOTIATORS**
Pursuant to CA Government Code Section 54957.6
Employee Organizations and Unrepresented Employees:
Agency Representative: President Grueneberg and Gage Dungy
 - Local Firefighters Union 3800 representing the Non-Management Safety Employees
15. **REPORT OUT OF CLOSED SESSION, WITH POSSIBLE ACTION ITEM.**
Pursuant to CA Government Code Section 54957.6
Employee Organizations and Unrepresented Employees:
Agency Representative: President Grueneberg and Gage Dungy
 - Local Firefighters Union 3800 representing the Non-Management Safety Employees

CHIEF'S MONTHLY REPORT

*BOARD DISCUSSION

ADJOURNMENT

Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to nicolelong@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.