

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES March 16, 2023

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Hall, Carrington, Nelson, Slade-Troutman, Dorland

STAFF:

Present: Fire Chief Robitaille, Division Chief Sullivan, Fire Marshal Mason, Administrative Services Long, Battalion Chief Davison and Fleet & Facilities Supervisor Greene

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors but Director Garrett present. President Grueneberg led in the pledge of allegiance.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

Don Bessee, President of ASPOA briefly spoke and stated they have partnered with NID and the Firesafe Council for a very dynamic partnership. Additionally, there are several grants just sitting up at the county.

CONSENT CALENDAR

1. Acceptance of Minutes –February 16, 2023
2. Fund Balances, Check History Report and Credit Card History Report

Director Slade-Troutman motioned to accept the consent calendar. Director Carrington seconded. **MOTION** passed unanimously, with Director Garrett absent.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Robitaille

Finance – None
Personnel – None
Board Policy & Procedures – None
Consolidation – None
JPA – None

NEW BUSINESS

3. Discussion and Possible Action, Appoint Applicant to Citizen Oversight Committee

President Grueneberg introduced applicant, Lesley Hunter. Lesley briefly highlighted her background and work history. After a brief discussion, Director Nelson motioned to appoint Lesley Hunter to the Citizen Oversight Committee. Director Carrington seconded. **MOTION** passed unanimously by a roll call vote, with Director Garrett absent.

4. Discussion and Possible Action, Fire Prevention Services

This item was removed from the agenda prior to the meeting.

5. Discussion and Possible Action, Development Fee and Nexus Impact Study

Fire Marshal Mason advised the Board of Directors approved the request for proposals to update the districts Development Fee and Nexus Impact Study with a submission date of February 23, 2023 at the August NCCFD Board Meeting. Two proposals were received. After looking at both proposals with a summary of tasks and costs, staff recommended the district award Willdan Financial Services in the amount of \$19,230.00 and allow Chief Robitaille to sign into the agreement. Director Nelson motioned to approve the proposal for Development Fee and Nexus Impact Study to Willdan Financial Services. Director Dorland seconded. **MOTION** passed unanimously by a roll call vote, with Director Garrett absent.

CHIEFS MONTHLY REPORT

Chief Robitaille gave an update to the Rough & Ready Fire and Penn Valley Fire consolidation workshop and townhall meeting that took place last month. He highlighted the New Mutual Agreement with Chief Rothenberger and Ophir Hill Fire. Chief Robitaille advised the new CPR Compression Devices have been put into service at Stations 86 and 89, special thanks to Lt. Branden Wilson for his hard work and to the Law Enforcement Council for their \$20,000 grant. The Chief also stated they were tracking expenses due to the storm response. He commended the NCCFD staff and their hard work during the storm. Chief Robitaille met with LAFCO to discuss MSR and the Sphere of Influence Study, Erika Seward at Nevada County for collaboration opportunities (Community Resilience Center and Outdoor Visitor Safety Fund) and was the 49er Rotary Guest Speaker at their meeting last month. Both Chief Robitaille and Chief Sullivan attended KNCO Talk of the Town.

Division Chief Sullivan verbally reviewed his report highlighting that there were 283 calls for service, which included 6 structure fires. 6:56 minutes average travel time for first arriving unit. 1 fatality at a mobile home fire as well as 1 burn patient at a motor home fire. He highlighted some of the storm response statistics.

Fire Marshal Mason verbally reviewed his report, highlighting that NCC hosted a Remington Armorers course to Law Enforcement Personnel at Station 91. He attended the Sacramento- Sierra Arson Task Force Meeting hosted at Auburn City Fire Department. He went to the quarterly CCAI roundtable meeting and training. Lastly, he and Captain Tellam attended the CCAI training seminar in San Luis Obispo. On February 23rd, Fire Marshal Mason assisted Placer Hills Fire District with a double fatality investigation. On February 24th, he, Captain Tellam and Reserve Investigator Carman investigated a fatality fire in the Grass Valley Mobile Home Village.

***BOARD DISCUSSION**

President Grueneberg advised the Board that Chief Robitaille created a bond with the staff during the storm. He stayed at the station and assisted during the storm. The board briefly spoke about Rough & Ready Fire and next steps.

6. CLOSED SESSION

No public comment was made for closed session. The Board went into closed session at 7:36 P.M.

President Grueneberg reported out of closed session at 8:15 P.M. President Grueneberg, Director Dorland and Chief Robitaille were appointed as the negotiators on behalf of the board. The Board gave the negotiators direction on how to proceed.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:16 p.m.

Attest:

Tricia Bush

Tricia Bush (Apr 24, 2023 14:02 PDT)

Tricia Bush
Board Secretary

Approved by:

Keith M. Grueneberg

Keith M. Grueneberg (Apr 24, 2023 12:51 PDT)

Keith Grueneberg
President of the Board










2023-03-16 Board Meeting Minutes

Final Audit Report

2023-04-24

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