

Nevada County Consolidated Fire District

640 Coyote Street
Nevada City, CA 95959
(530) 265-4431
FAX 265-4438



www.nccfire.com
nccfire@nccfire.com

BOARD OF DIRECTORS

Keith Grueneberg, President
Patricia Nelson, Vice President
Barry Dorland
Tom Carrington
Spencer Garrett
Jon Hall
Marianne Slade-Troutman

STAFF

Jason Robitaille, Fire Chief
Pat Sullivan, Division Chief
Patrick Mason, Fire Marshal
Kevin Greene, Fleet and Facilities Supervisor
Nicole Long, Administrative Services Manager
Kaitlin Purvis, Finance Administrative Assistant
Tricia Bush, Administrative Services Assistant

BOARD OF DIRECTORS- REGULAR MEETING AGENDA

THURSDAY, APRIL 18, 2024– 7:00 PM

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT,
11329 McCOURTNEY ROAD, GRASS VALLEY, CA 95949

◆————◆
Tricia Bush, Board Secretary
(530) 265-4431
triciabush@nccfire.com

The Board of Directors welcomes you to its meetings and your participation is encouraged and appreciated. Any Member of the Audience desiring to address the Board on a matter appearing on the agenda, before or during consideration of the item, may do so after receiving recognition from the presiding officer. In order that all interested parties to have an opportunity to speak, please limit your comments to the specific item under discussion. For further rules on public comment and other matters, please see the last page of this agenda.

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in the implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information.

All items posted on the agenda, including under correspondence, may be acted upon by the Board of Directors. However, matters under committee reports and department manager's reports may be briefly addressed by the Board or Staff but no action or discussion shall be undertaken on any item not appearing on the posted agenda. (GC 54954.2)

The Board of Directors may hold a Closed Session as the agenda schedule permits.

STANDING ORDERS:



7:00 p.m. Call to Order

Roll Call

Pledge of Allegiance to the Flag

Corrections and/or deletions to the agenda

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

This is the time for any member of the public to address the Board on any item not on this Agenda that is within the subject matter jurisdiction of the NCCFD Board. Please wait for recognition from the presiding officer. The Board generally cannot act on or

discuss an item not on the agenda. However, the Board may “briefly respond” to comments or questions from the members of the public. Please see the rules for public comment at the end of this agenda.

CONSENT CALENDAR

These items are considered to be routine and may be enacted by one motion by the Board of Directors. There will be no separate discussion of these items. If discussion is desired, any board or staff member or interested party may request that an item be removed from the Consent Calendar to be considered separately.

1. Acceptance of Minutes – March 21, 2024
2. Fund Balances, Check History Report and Credit Card History Report

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Garrett, Nelson

AD HOC COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

REORGANIZATION: Grueneberg, Dorland, Carrington

PUBLIC INFORMATION OFFICE: Nelson, Bush

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Robitaille

NEW BUSINESS

3. Discussion and Possible Action, Resolution R24-05, Transfer of Funds from Fund 6758 to 6722 in the Amount of \$9,292.50. **Admin Svcs. Long**
4. Discussion and Possible Action, Resolution R24-06, Amended 23/24 Budget. **Admin Svcs. Long**
5. Discussion and Possible Action, Engagement Letter from Fechter for 23/24 Audit. **Admin Svcs. Long**
6. Discussion and Possible Action, Surplus NCC Fire Station 83. **Fire Chief Robitaille**
7. Discussion and Possible Action, Request for Nominations for Special District Voting Member on the Nevada Local Agency Formation Commission (LAFCo). **President Grueneberg**
8. Correspondence- Thank you card received by Station 88. **President Grueneberg**

CHIEFS MONTHLY REPORT

***BOARD DISCUSSION**

CLOSED SESSION

Public Comment on Closed Session Items:

Per CA Government Code 54954.3

While members of the public are not allowed in Closed Sessions, they do have a right to comment on the Closed Session item before the Board goes into Closed Session. And, if the Board will be taking action on the item out of Closed Session, then the public also has a right to comment during consideration of the action to be taken. Any member of the public who wishes to comment may do so after receiving recognition from the Chairman.

9. Conference with Labor Negotiators

Pursuant to CA Government Code Section 54957.6

Employee Organizations and Unrepresented Employees:

Agency Representatives: Chief Robitaille, Director Carrington, Director Dorland & Director Garrett

- Local Firefighters Union 3800 representing the Non-Management Safety Employees

ADJOURNMENT

Board Meeting Schedule

All Regular Board Meetings will take place on the third Thursday of the month.

Copies

Copies of the agenda documents relative to an agenda item may be obtained at the Administrative Office, 640 Coyote Street, Nevada City, CA 95959, at a cost of \$1.00 dollar per page.

Board Meeting Notices

This Regular Meeting Agenda was posted 72 hours in advance of the meeting at the following locations: Nevada County Consolidated Fire District: Administration Office, 640 Coyote Street, Nevada City; Station 86, 12337 Banner Lava Cap Rd, Nevada City; Station 88, 14400 Golden Star, Grass Valley; Station 89, 11833 Tammy Way, Grass Valley; and on our website address at <http://www.nccfire.com>. Our e-mail address is nccfire@nccfire.com.

Rules Applying to Public Comments (as provided by CA Government Code Section 54954.)

A. Members of the public wishing to address the Board upon any subject within the jurisdiction of the Nevada County Consolidated Fire District may do so upon receiving recognition from the presiding officer at the appropriate time. You may address the Board on any agenda item prior to Board Action. If you wish to address the Board on an item not on the agenda, you may do so during the General Public Comment period. Understand that no action may be taken on an item not on the agenda.

- Where necessary for the orderly operation of the meeting, the presiding officer may limit public comment during the public comment period or public hearing to no more than five minutes per individual.

B. After receiving recognition, please stand and state your name, as all meetings are being taped. Note that stating your name is a voluntary act and is not required.

C. Members of the public may submit written comments on any matter that is listed on the agenda or for general public comment. You may submit written comments on any matter by U.S. Mail addressed to 640 Coyote Street, Nevada City, CA 95959 or by e-mail to triciabush@nccfire.com. For comments to be read at the meeting and entered into the minutes they must be received no later than 8:00 a.m. on the morning of the noticed meeting.

D. All documents to be presented to the Board of Directors shall be given to the Secretary of the Board for distribution (original and seven copies) prior to the Call of Order of meeting.

E. Complaints against any individual District employee cannot be brought up in open meeting directly. The District will only consider such a complaint if submitted in writing.

DRAFT
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BOARD OF DIRECTORS MINUTES March 21, 2024

Regular Meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Carrington, Slade-Troutman, Dorland, Nelson, Hall, Garrett (7:22pm)

STAFF:

Present: Fire Chief Robitaille, Fire Marshal Mason, Division Chief Sullivan, Fleet & Facilities Supervisor Greene, Administrative Services Long, Battalion Chief Nunnink and PVFD Board President Stephenson.

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting that all Directors but Director Garrett present. Fleet & Facilities Supervisor Greene led in the pledge of allegiance.

***PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Per CA Government Code 54954.3

No comment.

CONSENT CALENDAR

1. Acceptance of Minutes – February 15, 2024
2. Fund Balances, Check History Report and Credit Card History Report

Director Nelson requested to amend the minutes showing her present. Discussion took place on placement of Directors when they arrive after a board meeting starts. Director Nelson also inquired about agenda items not on the agenda she requested at the February meeting. Administrative Services Long advised she misunderstood the timeline and the amended budget would be presented at the April meeting. Discussion on 5 year projections also took place. Director Slade-Troutman motioned to accept the consent calendar as amended. Director Carrington seconded. **MOTION** passed unanimously with all Directors present except Director Garrett.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Garrett, Nelson

Ad Hoc COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

REORGANIZATION: Carrington, Dorland, Grueneberg

PUBLIC INFORMATION OFFICE: Nelson, Bush

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Robitaille

Finance – No report.

Personnel – No report.

Board Policy & Procedures – No report.

Reorganization – No report.

PIO Committee: No report- PIO meeting cancelled until the committee gets the go-ahead from both Chief's.

JPA – No report.

NEW BUSINESS

3. Discussion and Possible Action, Captain and Battalion Chief List Extensions

Division Chief Sullivan advised that the District maintains an eligibility list for the position of Battalion Chief and Captain. Three eligible candidates remain on the current list for Battalion Chief and two eligible candidates remain on the current list for Captain, both of which were certified on April 20, 2023. Staff recommends the Board extend the current eligibility list until a successor list is made available for a term not to exceed 12 months or (April 20, 2025) per personnel code 2.2.13 (a)(b). Director Nelson motioned to extend both the Captain and Battalion Chief Lists. Director Hall seconded. **MOTION** passed unanimously with all directors present except Director Garrett.

4. Discussion and Possible Action, Authorize the Fire Chief or Designee to Utilize Exam Works for An Independent Medical Examiner, if needed, and R24-04, Fund Transfer from 723 to 722 in the amount of \$30,000.00.

Administrative Services Long advised that in 2023, CalPERS changed their process and requirements for determining Industrial Disability Retirement (IDR) Benefits. In some cases, this determination can be made by a workers comp doctor or during an employee's qualified medical examination; other cases require the use of an Independent Medical Examiner (IME). When an IME is required, the full cost falls on the district. To make sure we were compliant, we contacted a third party company, Exam Works, to inquire about costs associated with hiring an IME. Staff is requesting a not-to-exceed amount of \$30,000.00 to cover the anticipated cost of the current IDR benefit process under submission. Director Slade-Troutman motioned to authorize the Fire Chief or Designee to use Exam Works, including executing services agreements as needed when an IME is required, and approve a not-to-exceed expenditure of \$30,000.00 in connection with costs for employing an IME as needed. Director Nelson seconded. **MOTION** passed unanimously with all Directors present but Director Garrett.

5. Discussion and Possible Action, Potential Withdrawal from Current Workers Compensation Program and Enter into a Contract with A New Company.

Administrative Services Long stated the District has been using Special District Risk Management Authority (SDRMA) as the Workers Compensation Administrator. Our claims have risen substantially, causing our premium and experience modification to rise. We received an estimate of \$487,100.00 with an experience modification percentage of 173% for the 24/25 fiscal year. Staff reached out to other administrators for quotes and received an interested company and awaiting the quote and comparison. Staff would like to change to this company if it can offer a better premium of \$487,100.00 or less. Director Nelson motioned to allow the Chief to potentially withdraw from the SDRMA Workers Compensation Program if another company can provide a better premium. Director Dorland seconded. **MOTION** passed unanimously following a roll call vote, with all Directors present except Director Garrett.

6. Discussion and Possible Action, CSDA Board of Directors Call for Nominations Seat A.

President Grueneberg advised the Board CSDA was looking for nominations to sit on their committee. No Directors were interested at this time.

7. Discussion and Possible Action, California Special Districts Association Cosponsor Request – H.R. 7525 Special District Grant Accessibility Act.

President Grueneberg advised this letter of support helps establish a formal definition of “special district” in federal law and issues guidance requiring special districts to be recognized as local governments for federal financial assistance determination. All Directors were in support for the cosponsor request letter to be sent to Congressman Kiley.

8. Discussion and Possible Action, Accept Citizens Oversight Committee Resignation from Albert Arendell and Authorize Staff to Open Applications for a New Member.

President Grueneberg stated the District received a resignation letter from Citizen Oversight Committee Member Arendell. Director Nelson motioned to accept Citizens Oversight Committee Resignation from Albert Arendell and Authorize Staff to Open Applications for a New Member. Director Garrett seconded. **MOTION** passed unanimously with all Directors present.

9. Correspondence- Thank you card from a parishioner at St. Canice Church.

President Grueneberg said the District received a nice thank you card from a parishioner at St. Canice Church.

CHIEF’S MONTHLY REPORT

The Chief presented the monthly report highlighting the different meetings he and Division Chief Sullivan attended. Division Chief Sullivan provided a summary for February indicating there were 331 incidents, 7:55 average response time to scene with 52% of the calls being EMS related and 48% being fire/other calls. He briefly summarized the monthly calls for service highlights.

Fire Marshal Mason presented his Prevention Report for February and advised he met with the Unmanned Aerial Vehicle Coordinators Group and the Admin Management Meeting. Both Chief Mason and Captain Tellam attended the CCAI Roundtable Meeting/ Insurance Fraud Training and completed the International Association of Arson Investigators Expert Witness/ Courtroom Testimony Course. Captain Tellam attended the annual earthquake and fire alarm drill at Nevada Union High School.

***BOARD DISCUSSION**

Administrative Services Long reminded all Directors of the NCCFD Badge Pinning at the Alta Sierra Country Club on April 23, 2024 at 6:00pm.

CLOSED SESSION

No public comment was made for closed session. The board entered closed session at 7:50pm.

10. Conference with Labor Negotiators

The Board advised negotiators how to proceed.

The Board reported out of closed session at 8:03pm.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:04pm.

Attest:

Approved by:

Tricia Bush
Board Secretary

Keith Grueneberg
President of the Board

**Nevada County Consolidated Fire District
Fund Recap & Cash Balances
March 2024**

	Fund					Total
	722 Operating	723 Contingency	733 AB1600	734 Special Tax	758 Capital	
Beginning Cash ¹	1,698,085	1,143,736	222,570	29,236	442,022	3,535,649
Revenues	86,852		9,235	1,796	4,181	102,064
Expenditures	(567,749)	(30,000)	-	-	-	(597,749)
Other Inc/Expense	26,557		-	-	-	26,557
Other Activity ²	(2,426)	-	(78)	-	-	(2,504)
Ending Cash ¹	1,241,319	1,113,736	231,727	31,032	446,203	3,064,017

¹ Includes Well Fargo

² Reconciling items, prior period adjustments

Nevada County Consolidated Fire District Operating Fund 722

March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4010 · Current Secured		2,110,993	3,808,156	55%
4020 · Current Unsecured	417	66,644	55,013	121%
4030 · Prior Unsecured	99	1,244	2,026	61%
4040 · Supplemental Secured	14,789	68,588	104,000	66%
4050 · Supplemental Unsecured	738	2,526	4,800	53%
4060 · Supplemental Prior Unsecured	6	250	307	81%
4110 · Benefit Assessment		1,258,223	2,281,680	55%
4120 · Benefit Assessment Pr Yr		42		
4150 · Special Tax of 2012		1,077	1,040,653	0%
4151 · Special Tax 2012 (transfer in)	(170)	610,414		
4230 · State Homeowners		12,098	24,888	49%
4240 · State Public Safety Prop 172	39,728	254,138	517,390	49%
4290 · Other		175		
Total 4000 · Taxes & Assessments	55,607	4,386,412	7,838,913	56%
4500 · Reimbursements				
4510 · Strike Team		385,316	75,000	186%
4522 · Strike Team Cost Offset		(245,491)		
4540 · Vehicle Repair	220	220	5,000	4%
4550 · Cost Recovery	1,809	18,726	12,000	156%
4690 · Other Reimbursements		12,776	37,240	34%
Total 4500 · Reimbursements	2,029	171,547	129,240	133%
4800 · Other Revenue				
4810 · Inspections & Permits	2,888	9,313	8,300	112%
4812 · Plan Reviews	700	6,379	12,000	53%
4820 · Interest & Finance Charges	25,278	50,314	25,000	201%
4830 · Rentals	350	4,190	4,440	94%
4840 · Other Current Services		3,235	4,000	81%
Total 4800 · Other Revenue	29,216	73,431	53,740	137%
Total Revenues	86,852	4,631,390	8,021,893	58%
Expense				
5000 · Wages & Benefits				
5100 · Wages				
5111 · Chief / Div. Chief (2)	26,802	247,836	342,058	72%
5113 · Battalion Chief (3)	32,673	291,036	384,926	76%
5114 · Fire Marshal / FPO II (2)	19,665	191,909	261,749	73%
5121 · Captains (9)	76,614	686,450	953,162	72%
5122 · Lieutenants (6)	14,441	212,403	515,316	41%
5123 · Firefighter (15)	64,723	586,531	1,001,619	59%
5131 · Supplemental / Seasonal FF	8,871	115,453	166,421	69%
5132 · PCF / Reserve FF		3,178	5,500	58%
5141 · Clerical (2.5)	15,218	159,872	203,743	78%
5145 · Fire Mechanic (2)	12,244	111,185	169,989	65%

Nevada County Consolidated Fire District Operating Fund 722

March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
5151 · Overtime	35,173	537,037	806,826	67%
5153 · Additional Overtime Staffing		4,347	47,155	9%
5159 · St. 59 Staffing (Wages)	(8,727)	(36,782)	(461,783)	8%
5161 · Strike Team	43,580	151,705		
5165 · Strike Team Backfill		46,191		
5167 · Strike Team Revenue Offset		(241,982)		
5171 · Holiday Stipend	9,352	93,494	97,851	96%
5173 · Vacation / CTO Buy Back	14,419	61,533	61,677	100%
5185 · Directors		2,700	4,500	60%
Total 5100 · Wages	365,048	3,224,096	4,560,709	71%
5500 · Payroll Taxes				
5511 · Medicare Employer Tax	4,813	45,686	72,393	63%
5512 · Soc Security Employer Tax	14	1,305	1,172	111%
5521 · SUI Employer Tax	274	6,388	5,819	110%
5526 · Strike Team Revenue Offset		(3,509)		
5559 · St. 59 Payroll Taxes (Taxes)	(95)	(261)	(6,696)	4%
Total 5500 · Payroll Taxes	5,006	49,609	72,688	68%
5700 · Benefits				
5711 · Pension	55,416	1,029,492	1,145,664	90%
5731 · Health Insurance	52,961	516,278	922,464	56%
5735 · Life Insurance	929	10,469	14,400	73%
5751 · Workers Comp Insurance		293,858	326,505	90%
5759 · St. 59 Benefits	(5,653)	(36,970)	(186,288)	20%
Total 5700 · Benefits	103,653	1,813,127	2,222,745	82%
Total 5000 · Wages & Benefits	473,707	5,086,832	6,856,142	74%
6000 · Personnel Related				
6010 · Clothing / PPE				
6011 · Uniforms	997	11,009	31,787	35%
6021 · Personal Protective Equip	(6,455)	51,432	44,004	117%
6031 · Safety & PPE (per MOU)	179	32,257	33,990	95%
Total 6010 · Clothing / PPE	(5,279)	94,698	109,781	86%
6100 · Food / Meals				
6111 · Meals - Administration		38	3,250	1%
6113 · Meals - Fire	38	24	1,500	2%
Total 6100 · Food / Meals	38	62	4,750	1%
6200 · Training / Fitness				
6211 · Wellness Program		345	33,900	1%
6213 · Fitness Program	1,296	3,025	6,100	50%
6221 · Tuition - Safety Personnel	3,041	31,382	31,250	100%
6232 · Training Travel & Meals	582	12,351	12,000	103%
6241 · Training Materials	275	1,694	1,500	113%
6246 · Public Safety Training Center			1,550	
6261 · Licenses & Certificates	138	1,179	2,500	47%
6271 · Training - Administration		1,099	6,500	17%

Nevada County Consolidated Fire District Operating Fund 722

March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
Total 6200 · Training / Fitness	5,332	51,075	95,300	54%
Total 6000 · Personnel Related	91	145,835	209,831	70%
6500 · Facility & Equipment Related				
6510 · Communications				
6511 · Telephones	2,054	15,880	18,970	84%
6521 · Mobile Phones	818	7,236	10,000	72%
Total 6510 · Communications	2,872	23,116	28,970	80%
6550 · Station				
6551 · Supplies & Services - Stations	677	13,324	20,000	67%
Total 6550 · Station	677	13,324	20,000	67%
6610 · Insurance				
6611 · Liability & Umbrella		80,863	119,850	67%
Total 6610 · Insurance		80,863	119,850	67%
6650 · Maintenance				
6681 · Facility Maint & Improvements	4,952	62,326	158,600	39%
Total 6650 · Maintenance	4,952	62,326	158,600	39%
6700 · Medical Supplies				
6716 · EMS Supplies	15	9,496	15,500	61%
Total 6700 · Medical Supplies	15	9,496	15,500	61%
6750 · Apparatus Equipment				
6751 · Hose		14,948	28,600	52%
6756 · Ladders			1,800	
6761 · Suppression Equip/Small Tools	56	3,499	9,300	38%
6766 · Power Tools & Equipment	(5)	3,441	12,700	27%
6771 · Pump Testing		12	4,820	0%
6776 · Mobile Communications	543	11,598	13,354	87%
6781 · Technical Rescue Equip	930	9,214	13,300	69%
6782 · Swift Water Rescue		3,046	5,410	56%
6783 · Urban Search and Rescue		2,744	5,000	55%
6786 · SCBA Repair & Maintenance	5,450	5,896	10,610	56%
6796 · Drone		211	2,340	9%
6798 · Utility Terrain Vehicle	75	6,016	7,200	84%
Total 6750 · Apparatus Equipment	7,049	60,625	114,434	53%
6800 · Utilities				
6811 · Alarm		990	1,630	61%
6821 · Electricity / Gas	6,163	48,733	75,313	65%
6831 · Propane	1,308	6,283	21,521	29%
6841 · Trash	259	3,355	3,708	90%
6851 · Water / Sewer	582	7,129	14,326	50%
Total 6800 · Utilities	8,312	66,490	116,498	57%
6900 · Capital Expenditures				
6941 · Admin Office Equipm & Computers		6,325	6,500	97%
Total 6900 · Capital Expenditures		6,325	6,500	97%
Total 6500 · Facility & Equipment Related	23,877	322,565	580,352	56%

Nevada County Consolidated Fire District Operating Fund 722 March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
7000 · Vehicle Related				
7001 · Insurance		14,589	24,630	59%
7010 · Maintenance				
7011 · Accessories	1,474	10,099		
7016 · Batteries		1,255		
7021 · Body	741	12,312		
7026 · Brakes	859	3,068		
7031 · Drive Train	2,341	14,362		
7036 · Pumps		557		
7041 · Tires	4,828	28,286		
7046 · Tools & Shop Related	304	9,386		
7048 · All Categories for Budget			109,560	
7049 · Outside Agency Vehicle Maint	2,038	5,957		
Total 7010 · Maintenance	12,585	85,282	109,560	78%
7050 · Fuel				
7051 · Fuel	6,405	63,854	94,849	67%
Total 7050 · Fuel	6,405	63,854	94,849	67%
Total 7000 · Vehicle Related	18,990	163,725	229,039	71%
7500 · General & Admin Related				
7501 · Office Expense				
7502 · Administration	558	3,956	7,750	51%
7506 · Board		421	1,000	42%
7508 · Computer & Software Expense	2,772	69,608	90,707	77%
7509 · Copier Expense		482	1,500	32%
7511 · Memberships	21	15,484	16,155	96%
7516 · Mileage Reimbursements		18	300	6%
7521 · Postage & Delivery	(6)	674	1,100	61%
7501 · Office Expense - Other		1		
Total 7501 · Office Expense	3,345	90,644	118,512	76%
7550 · Professional Services				
7551 · Accounting		18,515	19,100	97%
7556 · Computer & IT Support	1,233	9,679	17,120	57%
7561 · Consultants	2,176	19,683	22,500	87%
7563 · Hiring Expense	1,096	6,541	11,945	55%
7566 · Legal Expense	1,881	31,311	41,420	76%
7571 · Medical Director		4,950	6,600	75%
7572 · Independent Medical Examiner			30,000	
7576 · Other		250		
Total 7550 · Professional Services	6,386	90,929	148,685	61%
7590 · Publications				
7591 · Legal Notices		94	600	16%
7596 · Marketing / Advertising			500	
Total 7590 · Publications		94	1,100	9%
7600 · Special District				

Nevada County Consolidated Fire District Operating Fund 722

March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
7621 · LAFCo		7,901	7,901	100%
7631 · Nevada County Fees		78,762	85,145	93%
Total 7600 · Special District		86,663	93,046	93%
7650 · Prevention				
7651 · Code Purchases		2,428	2,000	121%
7653 · Investigation Supplies	24	2,980	4,300	69%
7657 · Inspection Supplies			1,500	
7661 · Prof Svcs / Plan Checks		380	2,500	15%
7663 · Public Education Supplies		6,334	6,000	106%
7665 · Subscriptions / Memberships	438	681	3,000	23%
7667 · Training	1,293	5,163	9,000	57%
7669 · Other Prevention / Law Enforce		7,465	16,050	47%
Total 7650 · Prevention	1,755	25,431	44,350	57%
7800 · JPA				
7831 · Dispatch Charges	37,841	126,670	185,000	68%
7841 · Dues / Administration		14,375	14,375	100%
Total 7800 · JPA	37,841	141,045	199,375	71%
Total 7500 · General & Admin Related	49,327	434,806	605,068	72%
8500 · Strike Team Non Labor Expenses	1,757	9,253		
Total Expense	567,749	6,163,016	8,480,432	73%
Net Ordinary Income	(480,897)	(1,531,626)	(458,539)	334%
Other Income/Expense				
Other Income				
8800 · Transfers In				
8823 · Transfer from 723	30,000	30,000		
Total 8800 · Transfers In	30,000	30,000		
9001 · Grant Revenue				
9001.10 · AAPA OVSF2- St.82 Trailhead		58,125		
Total 9001 · Grant Revenue		58,125		
Total Other Income	30,000	88,125		
Other Expense				
8700 · Transfers Out				
8758 · Transfer to 758		58,125		
Total 8700 · Transfers Out		58,125		
9101 · Grant Expense				
9101.09 · CA Fire Foundation Comm Veg Red		1,233		
9101.10 · AAPA OVSF2- St.82 Trailhead	3,443	9,293		
9101.11 · VFA 7GF23316		9,039		
Total 9101 · Grant Expense	3,443	19,565		
Total Other Expense	3,443	77,690		
Net Other Income	26,557	10,435		
Net Income	(454,340)	(1,521,191)	(458,539)	

Nevada County Consolidated Fire District
AB 1600 Mitigation Fund 733
March 2024

	<u>Mar 24</u>	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4000 · Taxes & Assessments				
4160 · AB 1600 Mitigation Fees	7,329	81,717	125,000	65%
Total 4000 · Taxes & Assessments	<u>7,329</u>	<u>81,717</u>	<u>125,000</u>	<u>65%</u>
4800 · Other Revenue				
4820 · Interest & Finance Charges	1,906	4,358	2,500	174%
Total 4800 · Other Revenue	<u>1,906</u>	<u>4,358</u>	<u>2,500</u>	<u>174%</u>
Total Revenues	<u>9,235</u>	<u>86,075</u>	<u>127,500</u>	<u>68%</u>
Expense				
6500 · Facility & Equipment Related				
6900 · Capital Expenditures				
6911 · Stations			35,000	
Total 6900 · Capital Expenditures			<u>35,000</u>	
Total 6500 · Facility & Equipment Related			<u>35,000</u>	
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants		19,230	23,000	84%
Total 7550 · Professional Services		<u>19,230</u>	<u>23,000</u>	<u>84%</u>
Total 7500 · General & Admin Related		<u>19,230</u>	<u>23,000</u>	<u>84%</u>
Total Expense		<u>19,230</u>	<u>58,000</u>	
Fund Over/<Under>	<u>9,235</u>	<u>66,845</u>	<u>69,500</u>	
Net Fund Activity	<u><u>9,235</u></u>	<u><u>66,845</u></u>	<u><u>69,500</u></u>	

Nevada County Consolidated Fire District Special Tax Fund 734

March 2024

	Mar 24	Jul '23 - Mar 24	Budget	% of Budget
Revenues				
4000 · Taxes & Assessments				
4150 · Special Tax of 2012	(170)	579,144	1,059,652	55%
Total 4000 · Taxes & Assessments	(170)	579,144	1,059,652	55%
4800 · Other Revenue				
4820 · Interest & Finance Charges	1,966	3,575	1,500	238%
Total 4800 · Other Revenue	1,966	3,575	1,500	238%
Total Revenues	1,796	582,719	1,061,152	55%
Expense				
7500 · General & Admin Related				
7600 · Special District				
7631 · Nevada County Fees		8,187	10,597	77%
Total 7600 · Special District		8,187	10,597	77%
Total 7500 · General & Admin Related		8,187	10,597	77%
Total Expense		8,187	10,597	77%
Fund Over/<Under>	1,796	574,532	1,050,555	55%
Other Expense				
8700 · Transfers Out				
8722 · Transfer to 722		610,584		
Total 8700 · Transfers Out		610,584		
Total Other Expense		610,584		
Net Other		(610,584)		
Net Fund Activity	1,796	(36,052)	1,050,555	

Nevada County Consolidated Fire District
Capital Fund 758
March 2024

	<u>Mar 24</u>	<u>Jul '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
Revenues				
4800 · Other Revenue				
4820 · Interest & Finance Charges	4,181	11,237	6,542	172%
4850 · Sale Surplus Equipment		38,000	273,000	14%
Total 4800 · Other Revenue	<u>4,181</u>	<u>49,237</u>	<u>279,542</u>	<u>18%</u>
Total Revenues	<u>4,181</u>	<u>49,237</u>	<u>279,542</u>	<u>18%</u>
Expense				
6500 · Facility & Equipment Related				
6650 · Maintenance				
6681 · Facility Maint & Improvements		25,483	175,000	15%
Total 6650 · Maintenance		<u>25,483</u>	<u>175,000</u>	<u>15%</u>
6900 · Capital Expenditures				
6911 · Stations			48,000	
6921 · Apparatus & Equipment		216,964	352,675	62%
6931 · Vehicles		79,999	80,000	100%
Total 6900 · Capital Expenditures		<u>296,963</u>	<u>480,675</u>	<u>62%</u>
Total 6500 · Facility & Equipment Related		<u>322,446</u>	<u>655,675</u>	<u>49%</u>
7500 · General & Admin Related				
7550 · Professional Services				
7561 · Consultants			16,500	
Total 7550 · Professional Services			<u>16,500</u>	
Total 7500 · General & Admin Related			<u>16,500</u>	
Total Expense		<u>322,446</u>	<u>672,175</u>	<u>48%</u>
Fund Over/<Under>	4,181	(273,209)	(392,633)	70%
Other Income				
8800 · Transfers In				
8822 · Transfer from 722		58,125		
Total 8800 · Transfers In		<u>58,125</u>		
Total Other Income		<u>58,125</u>		
Net Other		<u>58,125</u>		
Net Fund Activity	<u>4,181</u>	<u>(215,084)</u>	<u>(392,633)</u>	

Nevada County Consolidated Fire District Check History Report

March 2024

<u>Fund 722</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
	03/04/2024	268545	Special Assmt/Tax Refunds	\$ 170.07
	03/04/2024	268611	AFLAC	\$ 763.76
	03/04/2024	268557	BLUE SHIELD OF CALIFORNIA	\$ 36,709.73
	03/04/2024	V985067	Fire Risk Management Services	\$ 1,472.70
	03/04/2024	V985074	KAISER FOUNDATION HEALTH PLAN	\$ 18,481.82
	03/04/2024	V985044	SPECIAL DIST RISK MGMT AUTH.	\$ 4,912.55
	03/04/2024	268625	STANDARD INSURANCE COMPANY	\$ 1,044.00
	03/04/2024	268548	Ace Welding, Inc	\$ 293.00
	03/04/2024	268549	CA Dept of Tax & Fee Admin (CDTFA)	\$ 2,755.00
	03/04/2024	268547	CSFA	\$ 21.25
	03/04/2024	268550	South Lake Tahoe Fire Rescue	\$ 50.00
	03/04/2024	268603	ADVANTAGE GEAR, INC.	\$ 356.02
	03/04/2024	268553	B&C ACE HOME & GARDEN CENTER	\$ 36.87
	03/04/2024	V985062	BURTON'S FIRE APPARATUS	\$ 961.66
	03/04/2024	V985068	Fitguard	\$ 270.25
	03/04/2024	V985048	HILLS FLAT LUMBER COMPANY	\$ 14.50
	03/04/2024	268602	HOUSE OF PRINT AND COPY	\$ 35.95
	03/04/2024	V985084	LEHR AUTO ELECTRIC	\$ 75.47
	03/04/2024	V985051	MISSION LINEN SUPPLY, INC.	\$ 56.70
	03/04/2024	268561	NETWORK DESIGN ASSOCIATES	\$ 214.00
	03/04/2024	V985093	Regional Government Services	\$ 2,176.00
	03/04/2024	V985075	ROBINSON ENTERPRISES, INC.	\$ 1,574.75
	03/04/2024	268628	SAC ICE, LLC	\$ 631.63
	03/04/2024	V985058	WALKER'S OFFICE SUPPLY	\$ 59.22
	03/04/2024	268554	B&C ACE HOME & GARDEN CENTER	\$ 9.75
	03/04/2024	268562	NETWORK DESIGN ASSOCIATES	\$ 725.00
	03/04/2024	268627	SAC ICE, LLC	\$ 368.75
	03/04/2024	268630	SAC ICE, LLC	\$ 469.82
	03/04/2024	268631	SAC ICE, LLC	\$ 458.75
	03/04/2024	268632	SAC ICE, LLC	\$ 303.38
	03/04/2024	268629	SAC ICE, LLC	\$ 571.63
	03/04/2024	268633	SAC ICE, LLC	\$ 467.75
	03/07/2024	268706	HSA BANK, DIV. OF WEBSTER BANK	\$ 25.00
	03/07/2024	268707	CalPERS 457 Plan (Def. Comp)	\$ 2,364.57
	03/07/2024	V985574	NCCFD - EFTPS (Fed & State Taxes)	\$ 37,732.59
	03/07/2024	V985583	NEVADA COUNTY PROF FF ASSN	\$ 1,615.00
	03/07/2024	V985590	NATIONWIDE RETIREMENT SOLUTION	\$ 7,354.00
	03/07/2024	913260	CalPERS (Retirement)	\$ 45,342.69
	03/08/2024	GJE794	Net Pay Pay Period Ending 03/02/24	\$ 147,531.86
	03/11/2024	268804	MESCHER DOOR COMPANY	\$ 205.00
	03/11/2024	268836	ADVANTAGE GEAR, INC.	\$ 42.20
	03/11/2024	268831	Auburn Tire	\$ 3,666.55
	03/11/2024	268815	B&C ACE HOME & GARDEN CENTER	\$ 36.87
	03/11/2024	V985740	BANNER COMMUNICATIONS	\$ 542.50

Nevada County Consolidated Fire District Check History Report

March 2024

Date	Num	Name	Paid Amount
03/11/2024	V985731	BURTON'S FIRE APPARATUS	\$ 483.44
03/11/2024	268862	GOLDEN STATE EMERGENCY VEHICLE	\$ 852.51
03/11/2024	V985820	HUNT & SONS, INC.	\$ 3,960.53
03/11/2024	268868	Mid-Sierra Towing & Repair	\$ 400.00
03/11/2024	V985784	Millennium Planning & Engineering	\$ 3,442.50
03/11/2024	V985755	PLATT (Rexel)	\$ 322.82
03/11/2024	268864	PORAC	\$ 144.00
03/11/2024	268865	PORAC - LEGAL DEFENSE FUND	\$ 294.00
03/11/2024	V985720	RIVERVIEW INTERNATIONAL TRUCKS	\$ 1,279.61
03/11/2024	V985742	ROBINSON ENTERPRISES, INC.	\$ 870.08
03/11/2024	V985780	Work Health Solutions	\$ 1,012.00
03/11/2024	268837	ADVANTAGE GEAR, INC.	\$ 379.56
03/11/2024	268832	Auburn Tire	\$ 852.18
03/11/2024	268816	B&C ACE HOME & GARDEN CENTER	\$ 107.35
03/11/2024	268838	ADVANTAGE GEAR, INC.	\$ 116.36
03/11/2024	268839	ADVANTAGE GEAR, INC.	\$ 158.68
03/18/2024	269077	AT&T CALNET 3	\$ 517.50
03/18/2024	269075	CAL DEPT FORESTRY (ACCTG OFF)	\$ 37,841.46
03/18/2024	269076	CalCARD (US BANK)	\$ 27,184.87
03/18/2024	269074	NID	\$ 53.16
03/18/2024	269070	WASTE MANAGEMENT OF NEV. CO.	\$ 724.65
03/18/2024	269073	NID	\$ 31.23
03/18/2024	269071	WASTE MANAGEMENT OF NEV. CO.	\$ 212.60
03/18/2024	269072	WASTE MANAGEMENT OF NEV. CO.	\$ 46.44
03/18/2024	V985933	A TO Z SUPPLY	\$ 52.91
03/18/2024	269081	B&C ACE HOME & GARDEN CENTER	\$ 13.01
03/18/2024	V985954	BEST BEST & KRIEGER	\$ 1,575.00
03/18/2024	V985930	ECONOMY PEST CONTROL	\$ 355.00
03/18/2024	V985957	Law Offices of William D. Ross	\$ 306.24
03/18/2024	V985936	MISSION LINEN SUPPLY, INC.	\$ 131.70
03/18/2024	269089	NETWORK DESIGN ASSOCIATES	\$ 507.50
03/18/2024	V985949	Real Graphic Source (Wolf Creek Prod.)	\$ 128.84
03/18/2024	V985957	Reliable Auto Glass Company	\$ 306.15
03/18/2024	269131	RIEBES AUTO PARTS	\$ 924.19
03/18/2024	269100	SUBURBAN PROPANE	\$ 896.99
03/18/2024	269101	SUBURBAN PROPANE	\$ 396.89
03/21/2024	269215	HSA BANK, DIV. OF WEBSTER BANK	\$ 25.00
03/21/2024	269216	CalPERS 457 Plan (Def. Comp)	\$ 2,256.54
03/21/2024	V986024	NCCFD - EFTPS (Fed & State Taxes)	\$ 28,555.82
03/21/2024	V986037	NEVADA COUNTY PROF FF ASSN	\$ 1,545.00
03/21/2024	V986045	NATIONWIDE RETIREMENT SOLUTION	\$ 7,100.71
03/21/2024	913300	CalPERS (Retirement)	\$ 41,628.67
03/22/2024	GJE796	Net Pay Pay Period Ending 03/16/24	\$ 125,144.29
03/25/2024	269343	NID	\$ 61.13
03/25/2024	269346	UPS	\$ 18.37

Nevada County Consolidated Fire District Check History Report

March 2024

Date	Num	Name	Paid Amount
03/25/2024	269345	ZEP MANUFACTURING CO.	\$ 179.35
03/25/2024	269344	NID	\$ 46.46
03/25/2024	269362	B&C ACE HOME & GARDEN CENTER	\$ 45.07
03/25/2024	V986224	ECONOMY PEST CONTROL	\$ 106.00
03/25/2024	269418	Empire Energy Inc.	\$ 1,274.25
03/25/2024	V986231	HILLS FLAT LUMBER COMPANY	\$ 6.76
03/25/2024	V986313	HUNT & SONS, INC.	\$ 978.31
03/25/2024	V986267	IMMIX TECHNOLOGY INC	\$ 922.82
03/25/2024	V986219	NEVADA CITY, CITY OF	\$ 390.03
03/25/2024	V986236	RIVERVIEW INTERNATIONAL TRUCKS	\$ 1,041.78
03/25/2024	269347	Precision Hydro Inc.	\$ 5,450.00
Total Fund 722:			<u>\$ 626,628.87</u>
<u>Fund 734</u>			
03/04/2024	268546	Special Assmt/Tax Refunds	\$ 170.07
Total Fund 734:			<u>\$ 170.07</u>
<u>Fund 733</u>			
03/25/2024	269342	AB 1600 Refunds	\$ 137.50
Total Fund 733:			<u>\$ 137.50</u>

Nevada County Consolidated Fire District Credit Card History Report March 2024

Fund 722	Num	Name	Paid Amount
	84920CONNOR	Oxford Inn & Suites (Chico, CA)	\$ 448.80
	BENTON	AMAZON: Technical Rescue Equip.	\$ 929.97
	COOMBE	AMAZON: ST.89 Supplies	\$ 7.51
	COOMBE	AMAZON: ST.89 Supplies	\$ 46.75
	DAVISON	AMAZON: Training Materials	\$ 15.58
	DAVISON	Raley's	\$ 38.34
	DAVISON	Turnoutcards.com	\$ 27.39
	DAVISON	Courtyard Marriott (Reno, NV)	\$ 133.08
	DAVISON	AMAZON: Training Materials	\$ 231.86
	DAVISON	Humpty Dumpty Kitchen	\$ 149.34
	DAVISON	STAPLES	\$ 28.20
	DAVISON	O'Reilly Auto Parts	\$ 52.06
	DAVISON	Tofanelli's	\$ 125.73
	DAVISON	South Pine Café	\$ 52.03
	FIN MGR	STREAMLINE	\$ 249.00
	FIN MGR	Shred It	\$ 96.29
	FIN MGR	Cloudflare	\$ 9.77
	FIN MGR	AT&T Long Distance	\$ 41.94
	FIN MGR	Cloudflare	\$ 5.00
	FIN MGR	COMCAST	\$ 529.77
	FIN MGR	AT&T (Carol Stream)	\$ 48.78
	FIN MGR	COMCAST	\$ 144.08
	FIN MGR	PACIFIC GAS & ELECTRIC CO.	\$ 6,163.02
	FIN MGR	MICROSOFT OFFICE	\$ 1,343.20
	FIN MGR	OPTIMUM (SUDDENLINK)	\$ 353.78
	FIN MGR	OPTIMUM (SUDDENLINK)	\$ 159.45
	FIN MGR	COMCAST	\$ 154.69
	FIN MGR	VERIZON WIRELESS	\$ 818.53
	GREENE	KIMBALL MIDWEST	\$ 197.37
	GREENE	Drive Line Service of Sacramento	\$ 3,871.23
	GREENE	DISH NETWORK	\$ 103.82
	GREENE	SNAP-ON INDUSTRIAL	\$ 34.94
	GREENE	Raley's	\$ 66.85
	GREENE	Raley's	\$ 62.78
	JACKSON	SIERRA-SACRAMENTO VALLEY EMS	\$ 86.00
	JACKSON	Yuba Community College District	\$ 140.00
	JACKSON	CA SOS (Local 3800)	\$ 200.00
	JOHNSEN	KARPS Power Brake Service	\$ 766.00
	JOHNSEN	Nevada City Gas	\$ 53.43
	LONG	Icon Health & Fitness	\$ 128.75
	LONG	THE UPS STORE #5417/TAJI INC.	\$ 29.00
	LONG	Asset Tiger	\$ 230.00
	LONG	THE UPS STORE #5417/TAJI INC.	\$ 61.00
	LONG	AMAZON: Admin. Supplies	\$ 63.40

Nevada County Consolidated Fire District Credit Card History Report March 2024

Num	Name	Paid Amount
LONG	AMAZON: Admin. Supplies	\$ 29.24
LONG	AMAZON: Admin. Supplies	\$ 19.68
LONG	AMAZON: Admin. Supplies	\$ 24.71
MARGHERITA	Auburn Dodge	\$ 725.11
MARGHERITA	Auburn Dodge	\$ 208.76
MARGHERITA	Auburn Dodge	\$ 154.05
MARGHERITA	Auburn Dodge	\$ (47.73)
MARGHERITA	Raley's	\$ 5.99
MARGHERITA	SAFEWAY	\$ 28.37
MARGHERITA	Raley's	\$ 23.90
MARGHERITA	Burger & Cream	\$ 17.74
MASON	Apple	\$ 5.99
MCELHANNON	Chevron	\$ 34.85
MENET	Sourdough & Co.	\$ 39.84
MENET	Raley's	\$ 72.54
MENET	Raley's	\$ 119.35
MENET	STAPLES	\$ 52.06
MENET	El Barrio	\$ 45.25
MENET	Sourdough & Co.	\$ 65.38
MENET	SaveMart	\$ 133.11
MENET	Raley's	\$ 155.15
MENET	Costco	\$ 121.26
NIEDERBERGER	THE UPS STORE #5417/TAJI INC.	\$ 63.17
NIEDERBERGER	THE UPS STORE #5417/TAJI INC.	\$ 13.73
NUNNINK	Raley's	\$ 39.19
NUNNINK	SaveMart	\$ 47.42
SCHAAKE	Rogue Fitness	\$ 896.98
SERNA	AMAZON: E88, E89 Supplies (Returned)	\$ 35.42
SERNA	Chevron (Grass Valley, CA)	\$ 14.50
SERNA	SPD MARKET	\$ 208.71
SERNA	AMAZON: E88, E89 Supplies (Returned)	\$ (35.42)
SERNA	SPD MARKET	\$ 64.91
SULLIVAN	Badgesource	\$ 394.00
SULLIVAN	Gold Miners Inn (CAE68)	\$ 1,750.00
SUNDE	Fire Nuggets	\$ 2,000.00
SUNDE	SAFEWAY	\$ 34.62
SUNDE	Trailblazer Craft Pizza	\$ 55.79
SUNDE	SPD MARKET	\$ 36.48
SUNDE	SPD MARKET	\$ 17.81
SUNDE	FSP Desert Education Solutions	\$ 32.50
SUNDE	FSP Desert Education Solutions	\$ 19.50
TELLAM	STAPLES	\$ 69.48
TELLAM	CVS Pharmacy	\$ 113.57
TELLAM	Embassy Suites (San Luis Obispo, CA)	\$ 357.02
TELLAM	Michaels	\$ 29.86

Nevada County Consolidated Fire District Credit Card History Report March 2024

<u>Num</u>	<u>Name</u>	<u>Paid Amount</u>
TELLAM	Embassy Suites (San Luis Obispo, CA)	\$ 178.51
TELLAM	Embassy Suites (San Luis Obispo, CA)	\$ 178.51
TELLAM	Apple	\$ 5.99
TELLAM	Best Buy	\$ 59.03
TELLAM	Embassy Suites (San Luis Obispo, CA)	\$ 178.51
TELLAM	TRACTOR SUPPLY CO	\$ 12.00
		<u>\$ 27,404.90</u>
	Total Fund 722:	<u>\$ 27,404.90</u>



Nevada County Consolidated Fire District

Resolution 24-05

Fund 6758 to Fund 6722 Transfer

WHEREAS, Nevada County Consolidated Fire District (NCCFD) has four different funds established with the Nevada County Treasury, and

WHEREAS, the different funds serve different purposes as specified by the constituents and the board of directors of the district, and

WHEREAS, monies received and expended flow in and out of these funds based on the intended purpose, and

WHEREAS, expenditures for capital purchases were paid from Fund 6722 (Operating Fund) and should have been paid from Fund 6758 (Capital Fund) in the amount of \$9,292.50, and

NOW, THEREFORE, BE IT RESOLVED to transfer \$9,292.50 from Fund 6758 to Fund 6722.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Board Meeting held on the 18th day of April 2024 by the following roll call:

Ayes:

Noes:

Absent:

Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board



Nevada County Consolidated Fire District

Resolution 24-06

Budget Amendment FY 2023-2024

WHEREAS, the Nevada County Consolidated Fire District adopted Resolution R23-28 which adopted the final budget for the fiscal year beginning July 1, 2023, and ending June 30, 2024, in accordance with the requirements of the California Government Code §13895; and

WHEREAS, the Nevada County Consolidated Fire District wishes to amend the fiscal year 2022/2023 budget; and

WHEREAS, activities occurring during the fiscal year have necessitated deviations from the final budget approved by the Board of Directors via Resolution 23-28, and

WHEREAS, such expenditures have been approved by the Board of Directors in a prior board meeting, or such expenditures are within authorized spending limits established by the Board of Directors.

NOW, THEREFORE, BE IT RESOLVED the Amended Budget for the Fiscal Year 2023-24 be adopted by the Board of Directors.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 18th day of April, 2023 by the following roll call:

Ayes:
Noes:
Absent:
Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board

Nevada County Consolidated Fire District
 ~Operating Fund 722 Budget Recap~

	2023-24	2023-2024	
	Final Budget	Amended Budget	Through 31-Mar
<u>Revenues</u>			
Taxes & Assessments	7,838,912	7,849,762	56%
Reimbursements	129,240	114,000	133%
Other Revenue	53,740	86,940	137%
Revenue Total	8,021,892	8,050,702	58%
<u>Operating Expenditures</u>			
Wages & Benefits			
Wages	4,561,938	4,553,091	71%
Taxes	72,705	73,184	68%
Benefits	2,222,972	2,258,962	82%
Wages & Benefits Total	6,857,615	6,885,237	74%
Personnel Related	209,831	218,327	70%
Facility & Equipment	580,351	571,963	55%
Vehicle Related	229,039	234,039	71%
Gen & Admin	575,068	614,068	76%
Total Operating Expenditures	8,451,904	8,523,634	73%
Other Income & Expense	14,055	14,055	
Fund 722 Over / <under>	(444,067)	(486,987)	
Fund 722 adjusted Over / <under>	(444,067)	(486,987)	
Beginning Cash Balance	2,685,865	2,743,951	
Revenues	8,021,892	8,050,702	
Available Cash	10,707,758	10,794,653	
Expenditures	(8,451,904)	(8,523,634)	
Other Income & Expense	(14,055)	(14,055)	
Transfer Out Capital Expenditures (758)	(325,000)	(325,000)	
Transfer Out Contingency Fund (723)	-	-	
Ending Cash Balance	1,916,799	1,931,964	
<u>Contingency Fund (723)</u>			
Beginning Cash Balance	1,143,736		
Transfer In Operating Funds (722)	(30,000)		
Ending Cash Balance	1,113,736		

Budget Summary for:
Operating Fund 722~

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
Revenues				
Taxes & Assessments				
4010 Current Secured (Tax)	3,808,156	3,808,156	3,771,520	55%
4011 Prior Secured (Tax)	-	-	-	
4020 Current Unsecured (Tax)	66,644	55,013	50,012	121%
4030 Prior Unsecured (Tax)	1,244	2,026	1,673	61%
4040 Supplemental Secured (Tax)	104,000	104,000	31,083	66%
4050 Supplemental Unsecured (Tax)	4,800	4,800	8,354	53%
4060 Suppl Prior Unsecured (Tax)	307	307	307	81%
4110 NCCFD Special Assessm	2,281,680	2,281,680	2,300,699	55%
4150 Special Tax - 2012	1,040,653	1,040,653	1,022,747	59%
4230 State - Homeowners (Tax)	24,888	24,888	24,888	49%
4240 State Aid - Prop 172	517,390	517,390	437,757	49%
4290 Other	-	-	-	
	7,849,762	7,838,912	7,649,040	56%
4510 Fire Reimbursement (net)	75,000	75,000	75,000	514%
4520 Prior Year Fire Reimbursement			-	
4540 Vehicle Repairs (Non-Tax)	1,000	5,000	5,000	4%
4550 Cost Recovery (Non-Tax)	23,000	12,000	3,000	156%
4690 Reimbursement - Other	15,000	37,240	23,480	34%
Subtotal	114,000	129,240	106,480	133%
Other Revenue				
4810 Inspections/Permits (Prevention)	11,500	8,300	7,500	112%
4812 Plan Review (Prevention)	12,000	12,000	10,000	53%
4820 Interest (Non-Tax)	55,000	25,000	25,000	201%
4830 Rentals (Non-Tax)	4,440	4,440	4,440	94%
4840 Other Current Svcs (Non-Tax)	4,000	4,000	3,000	0%
4850 Sale: Surplus Equipment (net)	-	-	-	0%
4860 Prior Year Revenue (Non-Tax)	-	-	-	0%
4870 Other Revenue (Non-Tax)	-	-	-	
Subtotal	86,940	53,740	49,940	137%
Revenue Total	8,050,702	8,021,892	7,805,460	58%

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
Wages & Benefits				
Wages (staffing level)				
5111 Chief / Division Chief (2)	342,058	342,058	309,900	(2.00) 72%
5113 Battalion Chief (3)	384,926	384,926	351,592	(2.00) 76%
5114 Prevention(2)	261,749	261,749	235,682	(2.00) 73%
5121 Captains (9)	953,162	953,162	872,671	(9.00) 72%
5122 Lieutenants (6)	515,316	515,316	468,475	(6.00) 41%
5123 Firefighter (15)	1,002,588	1,002,588	739,305	(15.00) 59%
5131 Supplemental/Seasonal	166,421	166,421	166,421	
5132 PCF Program	5,500	5,500	5,500	58%
5141 Clerical(2.75)	203,743	203,743	211,058	(2.75) 78%
5145 Fire Mechanic (2)	169,989	169,989	158,719	(2.00) 65%
5151 Overtime	807,039	807,039	368,452	67%
5153 Additional Overtime Staffing	20,000	47,163	49,805	9%
5159 Station 59 Staffing	(461,783)	(461,783)		
5161 Strike Team	-	-	-	0%
5165 Strike Team Backfill	-	-	-	0%
5171 Holiday Stipend	97,883	97,883	83,623	96%
5173 Vacation Sell Back	80,000	61,685	48,572	100%
5185 Directors	4,500	4,500	4,500	60%
Subtotal	4,553,091	4,561,938	4,074,277	(40.75) 71%
Taxes				
5511 Medicare: Employer Tax	72,411	72,411	58,644	63%
5512 FICA: Employer Tax	1,650	1,172	620	111%
5521 SUI: Employer Tax	5,819	5,819	5,598	110%
5559 Station 59 Taxes	(6,696)	(6,696)		
Subtotal	73,184	72,705	64,862	68%
Benefits				
5711 CalPERS	1,145,801	1,145,801	1,206,610	90%
5731 Health Insurance	922,464	922,464	772,464	56%
5735 Life Insurance	14,400	14,400	14,400	73%
5751 Workers Comp Insurance	362,585	326,595	264,057	90%
5759 Station 59 Benefits	(186,288)	(186,288)		
Subtotal	2,258,962	2,222,972	2,257,531	82%
Wages & Benefits Total	6,885,237	6,857,615	6,396,670	74%
% of Revenue	85.5%	85.5%	82.0%	
Adjusted for seasonals	83.5%	83.4%	78.8%	

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
Personnel Related				
Clothing/PPE				
6011 Uniforms	31,787	31,787	31,787	35%
6021 Personal Protective Equipment	55,000	44,004	64,004	117%
6031 Safety & PPE (per MOU)	33,990	33,990	33,990	95%
Subtotal	120,777	109,781	129,781	86%
Food / Meals				
6111 Meals - Administration	3,250	3,250	3,250	1%
6113 Meals - Fire & Training	1,500	1,500	1,000	2%
Subtotal	4,750	4,750	4,250	1%
Training / Fitness				
6211 Wellness	33,900	33,900	34,210	1%
6213 Fitness	6,100	6,100	6,100	50%
6221 Tuition/Licenses	31,250	31,250	33,050	100%
6232 Travel	12,000	12,000	13,000	103%
6241 Training Materials	1,500	1,500	1,500	113%
6246 Public Safety Training Center	1,550	1,550	1,550	0%
6261 Mandatory Licenses	2,500	2,500	2,500	47%
6271 Admin Training	4,000	6,500	8,500	17%
Subtotal	92,800	95,300	100,410	54%
Personnel Related Total	218,327	209,831	234,441	70%

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
<u>Utility & Equipment</u>				
<u>Communication</u>				
6511 Telephones	18,970	18,970	23,970	84%
6521 Cellular Phones	10,000	10,000	10,000	72%
Subtotal	28,970	28,970	33,970	80%
<u>Station</u>				
6551 Supplies & Services	20,000	20,000	20,000	67%
Subtotal	20,000	20,000	20,000	67%
<u>Insurance</u>				
6611 Liability, Property & Umbrella	119,850	119,850	144,130	67%
Subtotal	119,850	119,850	144,130	67%
<u>Facility Maintenance</u>				
6681 Facility Maintenance & Imp	158,600	158,600	155,000	33%
Subtotal	158,600	158,600	155,000	39%
<u>Medical Supplies</u>				
6716 EMS Supplies	15,500	15,500	22,500	61%
Subtotal	15,500	15,500	22,500	61%
<u>Apparatus Equipment</u>				
6751 Hose	28,600	28,600	22,000	52%
6756 Ladder	1,800	1,800	1,800	0%
6761 Suppression Equip/Small Tools	9,300	9,300	7,500	38%
6766 Power Tools	12,700	12,700	12,700	27%
6771 Pumps	5,460	4,820	4,820	0%
6776 Mobile Communication	13,354	13,354	16,517	87%
6781 Technical Rescue Equipment	13,300	13,300	13,300	69%
6782 Swift Water Rescue	5,410	5,410	5,410	
6783 Urban Search & Rescue	5,000	5,000		
6786 SCBA's	10,610	10,610	17,240	56%
6796 Drone	2,340	2,340	2,340	9%
6798 Utility Terrain Vehicle	7,200	7,200	7,200	
Subtotal	115,074	114,434	110,827	53%

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
Utilities				
6811 Alarm	1,630	1,630	1,630	61%
6821 Electricity / Gas (PGE)	75,313	75,313	71,500	65%
6831 Propane	12,000	21,521	17,316	29%
6841 Trash	4,200	3,708	3,708	90%
6851 Water / Sewer	14,326	14,326	8,731	50%
Subtotal	107,469	116,497	102,885	57%
Capital Expenditures				
6911 Station	-	-	-	
6921 Equipment	-	-	-	0%
6931 Vehicle	-	-	-	0%
6941 Admin	6,500	6,500	8,200	97%
6951 Other	-	-	-	
Subtotal	6,500	6,500	8,200	97%
Utility & Equipment Total	571,963	580,351	597,512	55%
Vehicle Related				
Insurance				
7001 Vehicle Insurance	24,630	24,630	35,262	59%
Subtotal	24,630	24,630	35,262	59%
Maintenance				
7048 All categories	114,560	109,560	109,560	
Subtotal	114,560	109,560	109,560	78%
Fuel				
7051 Fuel	94,849	94,849	86,412	67%
Subtotal	94,849	94,849	86,412	67%
Vehicle Related Total	234,039	229,039	231,234	71%

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
n & Admin				
Office Expense				
7502 Administration	7,750	7,750	7,000	51%
7506 Board	1,000	1,000	750	42%
7508 Computers	90,707	90,707	86,233	77%
7509 Copier	1,500	1,500	1,500	32%
7511 Memberships	16,155	16,155	16,155	96%
7516 Mileage Reimbursement	100	300	150	6%
7521 Postage & Delivery	1,000	1,100	1,100	61%
7531 Other	-	-	-	
Subtotal	118,212	118,512	112,888	76%
Professional Services				
7551 Accounting	19,100	19,100	19,100	97%
7556 Computer	17,120	17,120	17,120	57%
7561 Consultants	30,500	22,500	22,000	87%
7563 Hiring	11,945	11,945	6,300	55%
7566 Legal	50,000	41,420	40,075	76%
7571 Medical Director	6,600	6,600	6,600	75%
7572 Independent Medical Eval	30,000	-	-	
7576 Other	250	-	-	0%
Subtotal	165,515	118,685	111,195	77%
Publications				
7591 Legal Notices	300	600	600	16%
7596 Marketing/Advertising	200	500	500	0%
Subtotal	500	1,100	1,100	9%
Special District				
7611 Election	-	-	-	0%
7621 LAFCo Budget Share	7,901	7,901	6,663	100%
7631 Nevada County Fees	85,145	85,145	84,389	93%
7641 Other	-	-	-	
Subtotal	93,046	93,046	91,052	93%

	FY 2023-24			2023-24
	Amended Budget	Final Budget	Preliminary Budget	Through 31-Mar
<u>Prevention</u>				
7651 Code purchases	2,500	2,000	1,800	121%
7653 Investigation supplies	4,300	4,300	4,300	69%
7657 Inspection supplies	1,500	1,500	1,500	0%
7661 Professional Svcs/Plan checks	1,000	2,500	2,500	15%
7663 Public Education supplies	9,120	6,000	6,000	106%
7665 Subscriptions/Memberships	1,500	3,000	3,000	23%
7667 Training	7,500	9,000	9,000	57%
7669 Other	10,000	16,050	3,500	47%
Subtotal	37,420	44,350	31,600	57%
<u>JPA</u>				
7831 Dispatch Charges	185,000	185,000	185,000	68%
7841 JPA Expense Allocation	14,375	14,375	13,505	100%
Subtotal	199,375	199,375	198,505	71%
Personnel & Admin Total	614,068	575,068	546,340	76%
Police Team Non Labor Direct Expenses	14,055	14,055		
Total Operating Expenditures	8,537,689	8,465,959	8,006,197	73%
	-	-	-	
<u>Other Income & Expense</u>				
9101 Grant Expense	-	-	-	
Transfer from contingency	30,000			
and 722 Over / <under>	(456,987)	(444,067)	(200,737)	

Budget Summary for: ~Mitigation Fee Fund 733~	FY 23-24	2023-24	
	Final Budget	Amended Budget	Through 31-Mar
Revenues			
4160 Mitigation Fees	125,000	100,000	65%
4820 Interest	2,500	4,000	174%
Revenue Total	127,500	104,000	110%
Expenses			
6911 Structure & Improvements	35,000	25,000	0%
6921 Equipment			100%
7561 Consultants	23,000	23,000	0%
	58,000	48,000	99%
Fund 733 Over / <under>	69,500	56,000	
Beginning Cash	145,965	145,965	
Fund 733 Over / <under>	69,500	56,000	
Ending Cash	215,465	201,965	

6911

Change LZ Expense to Swift Water Motorized Boad

Budget Summary for: ~Capital Expenditure Fund 758~	FY 2023-24	2023-24	
	Final Budget	Amended Budget	Through 31-Mar
Revenues			
4820 Interest	6,542	11,000	100%
4830 Equipment Rental		0	
4850 Sale of Surplus Property	273,000	273,000	0%
Revenue Total	279,542	284,000	15%
Expenses			
6911 Station	223,000	223,000	0%
6921 Equipment	352,675	352,675	199%
6931 Vehicles	80,000	80,000	72%
7561 Consultants	16,500	16,500	0%
	672,175	672,175	90%
Fund 758 Over / <under>	(392,633)	(388,175)	
Beginning Cash	661,288	661,288	
Transfer in from 722	325,000	325,000	
Fund 758 Over / <under>	(392,633)	(388,175)	
Ending Cash	593,655	598,113	

Budget Summary for:
~All Fund Summary~
FY 2023-24

	722 Operating	723 Contingency	733 AB1600	734 Spec Tax	758 Capital	Total
Beginning Balance	2,743,951	1,143,736	145,965	67,084	661,288	4,762,024
Receipts	7,010,049		104,000	1,062,652	284,000	8,460,701
Special Tax	1,040,653			(1,040,653)		-
Expenditures	(8,523,634)		(48,000)	(10,597)	(672,175)	(9,254,406)
Change for Fiscal Year	(472,932)	-	56,000	11,402	(388,175)	(793,705)
Other Income & Expense	(14,055)					(14,055)
Transfers						
Contingency	30,000	(30,000)				-
Equipment Fund	(325,000)				325,000	-
Ending Balance	1,961,964	1,113,736	201,965	78,486	598,113	3,954,264
10% of revenue			\$ 805,070			



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Nevada County Consolidated Fire District Board of Directors
From: Nicole Long, Administrative Services through Fire Chief Robitaille
Date: April 8, 2024
Re: Auditor Recommendation

Background:

After the completion of each fiscal year, Nevada County Consolidated Fire District (NCCFD) must have an audit performed by an independent qualified auditor. The district has utilized Fechter & Company for four years. In May 2023, the board approved utilizing Fechter & Company for a fourth year after a limited response to the request for proposal (RFP) and costs received.

Staff discussed to RFP for a new auditor with it only being for one year, with the potential for reorganization, and discussed with Fechter & Company on their availability to do a 5th year for our district. Ms. Berry, with Fechter & Company, discussed with Staff how the requirements for these audits have changed and how few auditors are taking on new clients without substantial costs due to the information and time required to set up new clients. Ms. Berry indicated that this would be the 5th year and does recommend a change in the lead auditor after that, even if the firm stays the same.

Fechter & Company has given us an engagement letter for the fye 23/24 in the amount of \$17,250.00.

Recommendation:

Staff recommends utilizing Fechter & Company for the fye 23/24 audit and review again next year.

Fiscal Implications:

\$17,250.00

Recommended Motion:

Enter into an agreement with Fechter & Company to complete the district's 2023/2024 fiscal year audit.



Nevada County Consolidated Fire District

640 Coyote Street, Nevada City, CA 95959

(530) 265-4431 FAX (530) 265-4438

nccfire@nccfire.com • www.nccfire.com

To: Board of Directors
From: Division Chief Sullivan through Chief Robitaille
Date: April 12, 2024
Re: Surplus of Station 83 (14700 North Bloomfield Road, APN: **36-060-74-000**)

Background:

Station 83 located at 14700 North Bloomfield was purchased by the Forty-Niner Fire District from the Hoffer family in 1990. The fire district constructed a two-bay station with a well, leach field, and half-bath to house a volunteer staffed engine and water tender in 1991. A 10,000-gallon above-ground water tank with a drafting point was also constructed on-site. The volunteer firefighters who worked next door at the nail factory and others living close by the facility made it a reliable resource staffed daily.

As volunteerism dwindled in the late 1990s and the nail factory closed, staffing for the equipment fell off significantly. The well feeding the station dried up and was not redrilled due to the lack of station use. In 2003 the Forty-Niner Fire District consolidated with NCCFD and is currently used to store ancillary equipment including the Public Education Trailer and the antique Buffalo fire engine.

The annual maintenance and insurance cost and the limited operational necessity of Station 83 is a net deficit on the district.

Recommendation:

With a full-time response coming from Station 84 to serve that area plus the fiscal need to streamline liabilities, facilities, and finances it is recommended that Station 83 at 14700 North Bloomfield be designated as “surplus property” by the Board of Directors. The surplus property designation will allow for the sale of the property in accordance with current California standards for real property sale by Special Districts. In addition, authorize Chief Robitaille, or designee to notify other government entities, as required by law. If no other government entities have interest, authorize Chief Robitaille, or designee to re-zone the property and move forward with the sale of station 83 and obtain a commercial real estate broker, list the property for sale and negotiate the price with the prospective buyer.

Fiscal Implications:

Revenues from the sale of the property are recommended for capital replacement. The revenues will be deposited into the capital improvement fund (758).

Motion Requested:

Motion to deem fire Station 83 at 14700 North Bloomfield Road, APN 36-060-74-000, as “surplus property” and authorize Chief Robitaille, or designee, to move forward with the surplus property in accordance with California Law. If no other government entities have interest, authorize Chief Robitaille, or designee to re-zone the Property and move forward with the sale of station 83 and obtain a commercial real estate broker, list the property for sale and negotiate the price with the prospective buyer.

Nevada County
Local
Agency
Formation
Commission

LAFCo
950 Maidu Avenue
P.O. Box 599002
Nevada City, CA 95959-7902

Phone: 530-265-7180

E mail: lafco@nevadacountyca.gov
<https://www.mynevadacounty.com/907>

Josh Susman, **Chair**
Public

Bob Branstrom
Cities

Hardy Bullock
County

Ricki Heck
Districts

Sue Hoek
County

Gordon Mangel, **Vice-Chair**
Districts

Jan Zabriskie
Cities

Erin Minett
Public Alternate

Gary Peterson
Cities Alternate

Lisa Swarthout
County Alternate

Rich Johansen
Districts Alternate

SR Jones
Executive Officer

P. Scott Browne
Legal Counsel

Deborah Gilcrest
Clerk/Analyst

March 18, 2024

TO: Boards of Directors and Staff for Independent Special Districts

FROM: Deborah Gilcrest, LAFCo Clerk/Analyst

RE: Request for Nominations for Special District Voting Member on the Nevada Local Agency Formation Commission (LAFCo)

Beginning on the first Monday in May of 2024, Nevada LAFCo will once again have an open district seat. The most recent nominee declined the nomination, and therefore Nevada LAFCo is again requesting nominations for a District Board member to serve through May of 2028 as a Regular (Voting) District Member.

Commissioners are appointed for four-year terms pursuant to Government Code Section 56334. Terms expire on the first Monday in May, or until a successor is elected by a majority of the special district boards. An explanation of the responsibilities of a LAFCo Commissioner is attached.

Following are the steps of the nomination and election process:

1. This request for nominations is sent to each Independent Special District. To provide all districts maximum time to act, the request is sent via email.
2. Each district may make one nomination; but you are not required to make a nomination.
3. Nominations must be made by District Resolution (a **sample resolution** is enclosed). Nominees must be Board members, not staff.
4. If only one nomination resolution is received, the ballot process will not be executed, and the nominee is automatically eligible to serve on LAFCo.
5. Nominating districts may also forward brief résumés for their nominees, one paragraph or so in length, describing the qualifications they have for this position. **The signed Board resolution and the candidate's résumé must be received by LAFCo no later than 5 p.m., on Tuesday, April 30, 2024.**
6. Upon receipt of nominating resolutions and résumés, LAFCo staff will prepare a ballot and send it to each Independent Special District. Résumés for nominees will be copied and included in the ballot packet. The ballot may **not** be photocopied—only the original ballot will be accepted by LAFCo. Only the Chairperson of the Board of Directors or an appointed substitute may complete and sign the ballot.

7. The ballot must be returned to Nevada LAFCo no later than the date stated on the ballot. To make sure every district has an opportunity to consider its vote at a regularly scheduled meeting, LAFCo will allow a full month for return of the ballots.

8. The votes will be tallied by LAFCo staff in the presence of at least one disinterested third party.

Results of the election for the LAFCo Special District member will be sent to each Special District, each nominee and the Chair and Vice-Chair of Nevada LAFCo.

The resolution of nomination (see attached example) must be returned no later than Tuesday, April 30, 2024, by mail to the above address, or returned electronically to:

Deborah.Gilcrest@nevadacountyca.gov

If your staff or any of your Board members have questions regarding this process, please call the LAFCo office at 530-265-7180.

Cc: Josh Susman, Nevada LAFCo Chairman and CALAFCO Board member

Gordon Mangel, Nevada LAFCo Vice-Chair and CALAFCO Board member

Attachments:

Responsibilities of a LAFCo Commissioner

Sample Resolution of Nomination



Nevada County Consolidated Fire District

Resolution 24-07

Making Nominations to the Nevada County Local Agency Formation Commission for Special District Regular Member

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District has received notice of the request for nominations for a Special District Regular Member position on the Local Agency Formation Commission of Nevada County, pursuant to Section 56332 of the Government Code; and

WHEREAS, the Board of Directors of the Nevada County Consolidated Fire District has considered this request and determined to nominate the individual named below to serve on Nevada County LAFCo as Special District Regular Member;

NOW, THEREFORE, BE IT RESOLVED the Board of Directors is nominating _____ for Special District Regular Member with a term to expire May 1, 2028.

PASSED AND ADOPTED by the Board of Directors as Resolution of the Nevada County Consolidated Fire District at the Regular Board Meeting held on the 18th day of April, 2024 by the following roll call:

- Ayes:
- Noes:
- Absent:
- Abstain:

Keith Grueneberg, President of the Board
Nevada County Consolidated Fire District

Attest:

Tricia Bush, Secretary of the Board

I hereby accept nomination for the position of Special District Regular Member of Nevada LAFCo for the term ending May 1, 2028.

Name (*printed*): _____

Signature: _____

Responsibilities of a LAFCo Commissioner

What is LAFCo?

The Local Agency Formation Commission (LAFCo) is an independent public agency with authority over local government agency changes of organization—that is, annexations, detachments, and consolidations of cities or districts, formation and dissolution of Special Districts, and incorporation and disincorporation of cities. Additionally, LAFCo is responsible for adopting a Sphere of Influence for each agency in the county. The Sphere of Influence is a plan for an agency's probable future boundaries and should represent a logical growth plan for the agency.

LAFCo's Composition

The Commission is composed of two Special District Members (elected by the Independent Special Districts); two County Members (appointed by the Board of Supervisors); two City Members (appointed by the City Selection Committee); and a Public Member (appointed by the other LAFCo Commissioners). *In addition, each category has an Alternate Member who votes in the absence of one of the members of that category. Alternate Members attend all meetings and participate in all discussions.*

The Commissioner's Role

LAFCo Commissioners approve or deny proposals for changes in organization based on the procedures and standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Government Code Sections 56000 *et seq.*). Additionally, LAFCo is subject to the California Environmental Quality Act, as are all public agencies.

LAFCo Commissioners are required to file an annual Statement of Economic Interest, Form 700, as prescribed by the Fair Political Practices Commission, and to observe the LAFCo Conflict of Interest Code.

Commissioners, including alternates, are also required to complete two hours of ethics training in compliance with AB 1234 within one year of their election (County, City, and District members) or appointment (Public members) and every two years thereafter.

LAFCo Meetings

The Commission usually meets at 9:30 a.m. on the third Thursday of each month in Nevada City; meetings are occasionally held elsewhere and at other times. Commissioners are expected to attend all meetings and participate in the deliberation process. LAFCo also has an appointed staff to coordinate meeting logistics and to research and make recommendations on proposals before the Commission.

3/15/24


TO THE MEMBERS OF NEVADA COUNTY CONSOLIDATED
FIREHOUSE STATION 88:

MY DAD WAS BILL [REDACTED], LIVING AT
[REDACTED] IN GRASS VALLEY.

IT TOOK AWHILE TO GET A FORMAL DIAGNOSIS,
BUT WE FOUND HE WAS DIAGNOSED WITH
ALS WHEN HIS MOBILITY SUFFERED SO MUCH.
BILL LIVED IN A MODULAR HOME IN PONDEROSA
PINES FOR 25 YEARS, THE HOUSE HAD STEPS
LEADING UP TO THE FRONT DOOR, SO WHEN
HIS MOBILITY SUFFERED, HE COULD NO LONGER
GO UP AND DOWN THE STAIRS WITHOUT
HELP. HE HIRED A COMPANY TO INSTALL AN
ELEVATOR (LIFT), BUT IT WAS AROUND THE
HOLIDAYS AND IT TOOK THEM OVER 2 MONTHS
TO COMPLETE THE INSTALLATION. SADLY, DAD
NEVER GOT TO USE THE LIFT BEFORE IT
WAS INSTALLED, THE FIREFIGHTERS OF
STATION 88 WERE AN IMMENSE HELP TO

HIM TO THE LAST MONTHS OF HIS LIFE. WITHOUT THE HELP OF THE FIRE FIGHTERS HE COULD NOT GET UP AND DOWN HIS STAIRS FOR HIS MANY MEDICAL APPOINTMENTS. THEY ALSO HELPED HIM MANY TIMES WHEN HE FELL IN HIS HOME OR COULD NOT GET OUT OF HIS CHAIR, BUT THE MAIN THING THE FIREFIGHTERS GAVE HIM WAS COMPASSION, KINDNESS AND RESPECT. MY DAD WAS A PROUD MAN AND LOSING HIS MOBILITY AND INDEPENDENCE WAS CRUSHING FOR HIM. YOU HELPED HIM MAINTAIN HIS DIGNITY THROUGHOUT THIS PROCESS. MY FAMILY AND I CANNOT THANK YOU ENOUGH FOR ALL YOUR HELP, MY DAD PASSED AWAY ON 2/27/24.

SINCERELY,

Vicki 



100 - AIR SQUATS
90 - V UPS
80 - LUNGES
70 - BURPEES
60 - SECOND PEAK
50 - MOUNTAIN CLIMBERS
40 - PUSH UPS
30 - AB MAT
20 - GOBBLET SQUATS
10 - TWO RLS PUSH UPS

Handwritten note on a piece of paper placed on the table next to the bouquet.

NEVADA COUNTY
CONSOLIDATED
FIRE DISTRICT

CHIEFS MONTHLY REPORT



APRIL 18, 2024 REGULAR BOARD MEETING



PREPARED BY:

Fire Chief Jason Robitaille
Division Chief Patrick Sullivan
Fire Marshal Patrick Mason

NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

MARCH HIGHLIGHTS



ADMINISTRATION

- Attended Ophir Hill Board Meeting (Robitaille/Grueneberg)
- AP Triton/ MSR Consultant Interview & Facility Tour (Robitaille)
- Consumnes Fire Station #77 Opening & Dedication (Robitaille/Grueneberg)
- Spaulding Outage Briefing at the Rood Center (Robitaille)
- Met with GVFD to request E59 be included in the JOA/Fleet Maintenance (Robitaille)



MEETINGS

- Attended LAFCo Meeting (Robitaille)
- County Ad Hoc Meeting (Robitaille/Sullivan)
- County Chiefs Meeting (Robitaille/Sullivan)
- District BC Meeting (Robitaille/Sullivan)
- Spaulding Dam Safety Orientation with PG&E, Truckee Fire and CAL Fire (Robitaille/Sullivan)
- Land Tender - Nevada City (Robitaille/Sullivan)
- Law Enforcement Fire Council Meeting (Sullivan)
- CAUSS Meeting (Sullivan)
- Yuba River Cohorts Meeting (Sullivan)



NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

MARCH MONTHLY STATISTICS

8:08

AVG.
RESPONSE
TIME



HIGHLIGHTS:

FIRES:

- 1 CHIMNEY FIRE
- 2 BUILDING FIRES
- 1 RV FIRES
- 1 VEHICLE FIRE

149 EMS/MEDICAL ASSISTS

1 HAZMAT CALLS

3 GAS LEAKS

2 POWER LINES DOWN

VEHICLES ACCIDENTS:

- 5 WITH INJURIES
- 11 W/O INJURIES

9 PUBLIC ASSISTANCE CALLS

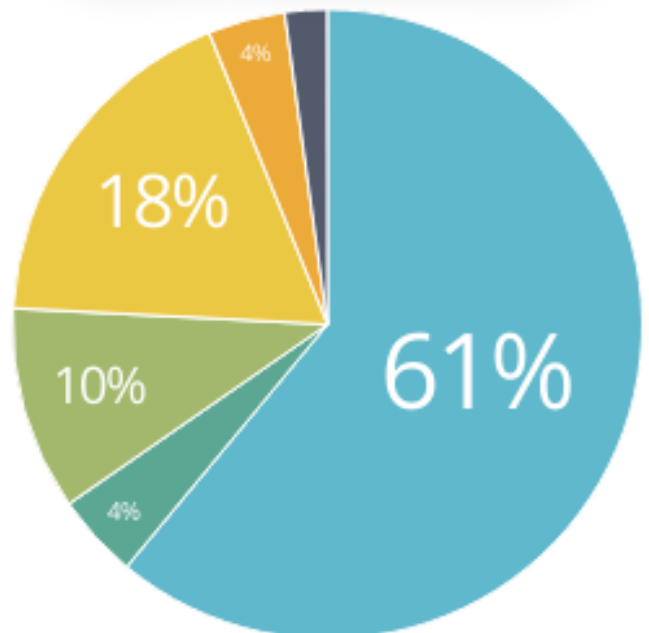
1 WIND STORM ASSESSMENTS

3 ELECTRICAL HAZARDS

280 INCIDENTS

CALL BREAKDOWN

**61% EMS CALLS
39% FIRE/OTHER**



NEVADA COUNTY CONSOLIDATED FIRE DISTRICT

MARCH FIRE PREVENTION REPORT

MEETINGS



- Mason – Met with the Harmony Firewise Community to discuss OES Micro-Grant options.
- Mason – Participate the “Land Tender Tutorial” computer program meeting at Nevada City, City Hall.
- Mason, Tellam – Attended the Sierra Sacramento Arson Task Force Meeting – Hosted at the Cal Fire Arson and Bomb Unit in Sacramento.
- Mason, Tellam attended the Sacrament Regional Fire Prevention Officers meeting – Hosted at El Dorado Hills Fire. Provided training was Interference of radio signals inside new construction.
- Mason – Attended the “Fire Aside” computer program question and answer meeting with the Nevada County Fire Safe Council.
- Mason – Attended a joint meeting with Grass Valley Fire Chief Buttron for a bio-char site visit with the County of Nevada.



COMMENTS

- Annual Cannabis Operational Permit inspections are ramping up. Outdoor gardens are expecting to plant within the next month.
- Mason – Completed the fire sprinkler hydro test for the County of Nevada Ranch House Project (6 Plex).
- Tellam – Assisted a homeowner with installing new smoke detectors and a carbon monoxide detector.





Agenda Item #9

Closed Session