

Nevada County Consolidated Fire District

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BOARD OF DIRECTORS MINUTES October 20, 2022

Regular meeting held at
11329 McCourtney Road, Grass Valley, CA 95949

NCCFD DIRECTORS

Present: Grueneberg (President), Dorland, Garrett, Hall, Carrington, Nelson, Slade-Troutman

STAFF:

Present: Fire Chief Turner, Division Chief Sullivan, Fire Marshal Mason, Battalion Chief Sunde, Administrative Services Long, and Fleet & Facilities Supervisor Greene

STANDING ORDERS:

President Grueneberg called the meeting to order at 7:00 pm and took roll call, noting all Directors were present. President Grueneberg led in the pledge of allegiance and then asked for a moment of silence to remember Allan Olson, a founding member of NCCFD who recently passed away.

*PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Per CA Government Code 54954.3

No public comment.

CONSENT CALENDAR

1. Acceptance of Minutes –September 15, 2022
2. Fund Balances, Check History Report and Credit Card History Report
3. 2012 Special Tax Report for Fiscal Year 2021/2022
4. Annual AB1600 Report for Fiscal Year 2021/2022

Director Slade-Troutman motioned to accept the consent calendar. Director Dorland seconded. **MOTION** passed unanimously.

COMMITTEE REPORTS

STANDING COMMITTEES

FINANCE/BUDGET: Hall, Slade-Troutman

PERSONNEL: Carrington, Nelson

Ad Hoc COMMITTEES

BOARD POLICY AND PROCEDURES: Grueneberg

CONSOLIDATION: Grueneberg, Dorland, Carrington

LOCAL AGENCY ASSIGNMENTS

NEVADA COUNTY FIRE AGENCY (JPA): Garrett, Turner

Finance – None

Personnel – None

Board Policy & Procedures – None

Consolidation – None

JPA – None

NEW BUSINESS

5. Discussion and possible action, Regarding the District’s Property, Liability, and Vehicle Insurance Coverage.

Fire Chief Turner reported that NCCFD was notified on October 4th of a substantial increase to the district’s property, liability, and vehicle insurance. NCCFD budgeted \$59,000 and the insurance increased to \$138,000 (approximately a 140% increase). Hillary Erickson, a representative with Atwood Insurance spoke and briefed the Board on increasing costs due to issues in the global market and with larger employee claims. Hillary also presented the quote that was the best fit for the district moving forward. Director Nelson motioned to accept the quote, budget for the increase and look at a revised budget at the next meeting to account for the payment. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote.

6. Discussion and possible action, Resolution R22-34, Approving the Job Description and Amending the District Staffing Roster to establish the following position per the NCCFD Personnel Code Section 1.3.1:

- Fire Prevention Assistant

Fire Marshal Mason stated this position falls into the reserve classification. This position opens up the ability to have personnel available for fire investigations, code enforcement, plan reviews and public education as needed. Director Nelson motioned to adopt Resolution R22-34, Approving the job description, and amending the District Staffing Roster to establish the position per the NCCFD Personnel Code 1.3.1. Director Carrington seconded. **MOTION** passed unanimously following a roll call vote.

7. Correspondence:

- A. Thank you card from The Daughters of the American Revolution left at Station 88.

CHIEF’S MONTHLY REPORT

Division Chief Sullivan verbally reviewed his report highlighting that there were 257 calls for service, which included 3 structure fires, 2 vehicle fires and 6 vegetation fires. All out-of-county resources have returned.

Administration attended several meetings this past month including the Nevada County Fire Chiefs Meeting, Yuba River Cohorts Meeting, Nevada County Law Enforcement Fire Council, Nevada Union HS Safety Summit, KNCO Talk of the Town, as well as meeting with Penn Valley FD and Grass Valley Fire regarding Rough & Ready Fire regarding their new response policy.

Fleet & Facilities Supervisor Greene advised that the siding project at Station 86 is near completion. He reported that he will be meeting with architects for the project and will bring his findings to the next board meeting in November.

Fire Marshal Mason reported Station 89 attended Alta Sierra Elementary’s Jog-A-Thon (350 students) and Station 84 visited Nini’s Preschool (12 children).

Fire Marshal Mason also reported he investigated a fire within a travel trailer parked at a residence. The cause was determined to be RC car batteries charging. He assisted Acting Captain Chris Johnsen with a fire investigation involving solar panels on a residential roof.

***BOARD DISCUSSION**

President Grueneberg asked the Board to wear their blue polo shirts to the next meeting for pictures, as a transfer of command will take place.

ADJOURNMENT

President Grueneberg adjourned the meeting at 8:47 p.m.

Attest:

Tricia Bush

[Tricia Bush \(Nov 22, 2022 08:08 PST\)](#)

Tricia Bush
Board Secretary

Approved by:

Keith M. Grueneberg

[Keith M. Grueneberg \(Nov 21, 2022 20:37 PST\)](#)

Keith Grueneberg
President of the Board










2022-10-20 Meeting Minutes Approved

Final Audit Report

2022-11-22

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